

x\$ales®

XSALES

MAY 2024

MOBILE COMMUNICATIONS DEPT

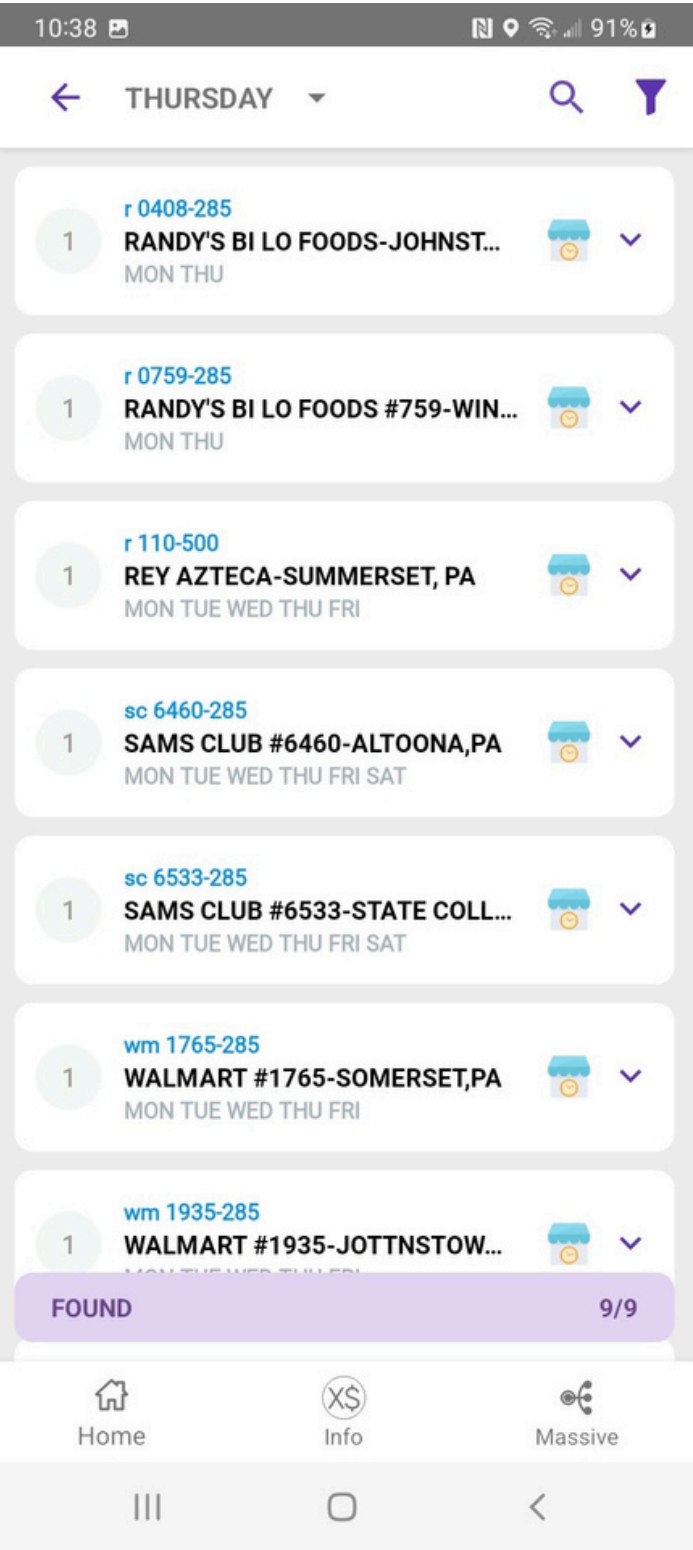


TRANSACTIONS

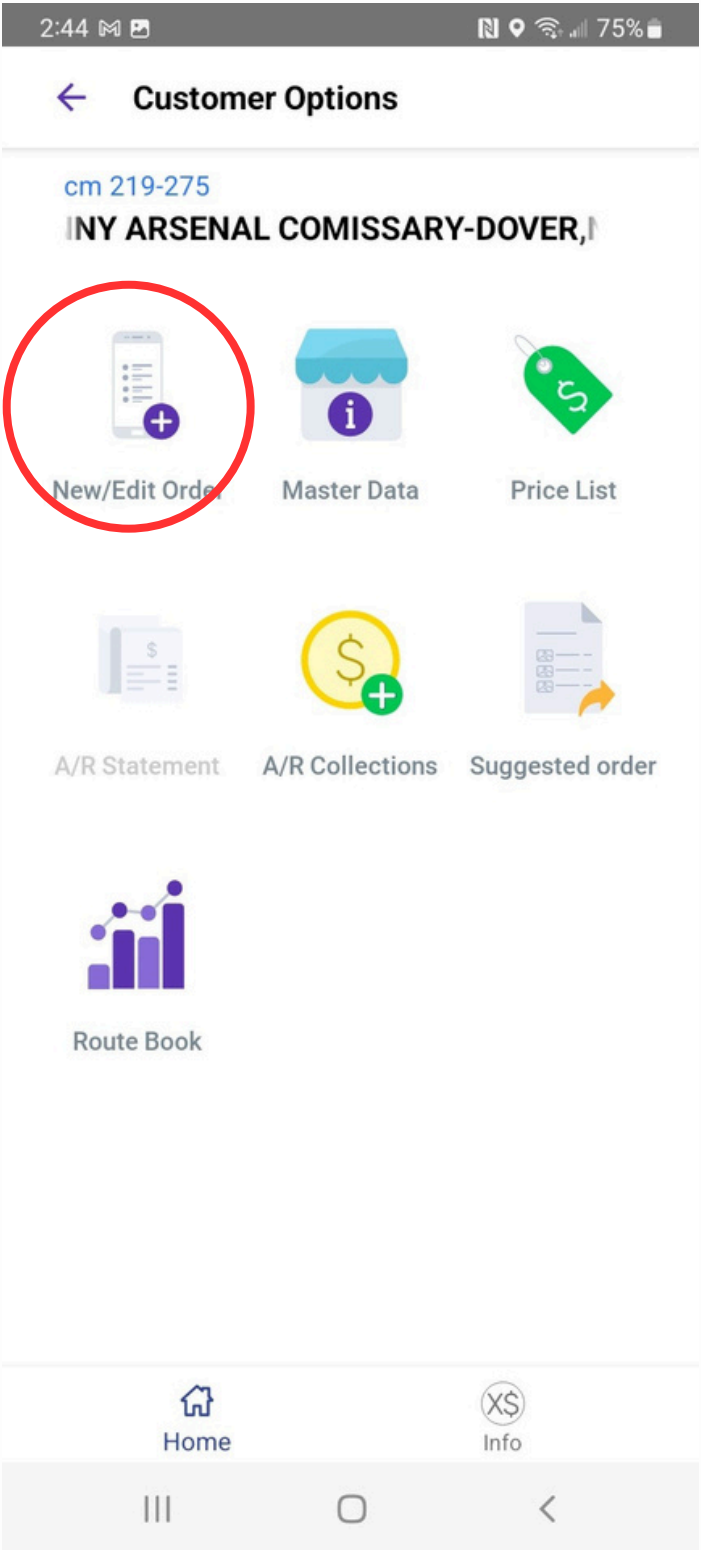


CREATING AN INVOICE

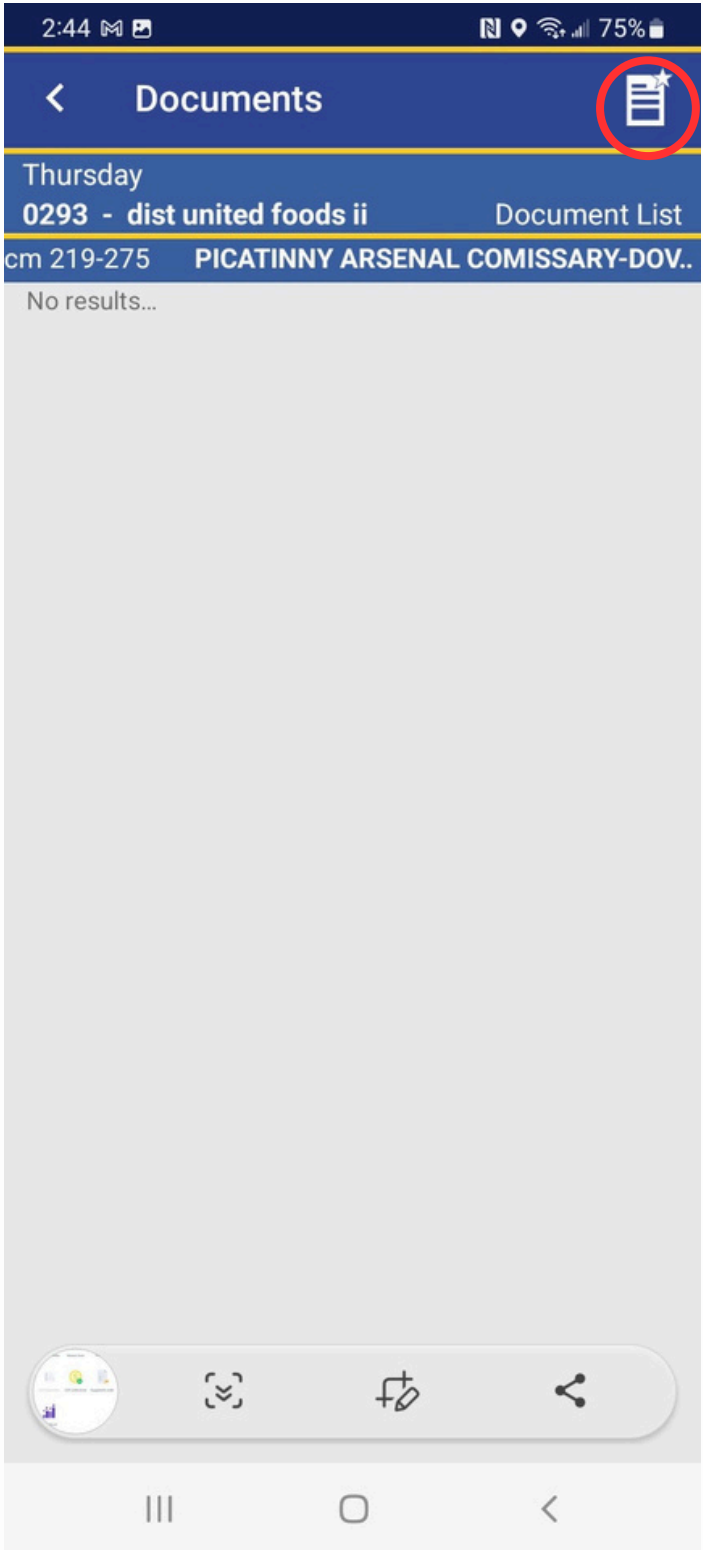
Tap on the store you're servicing



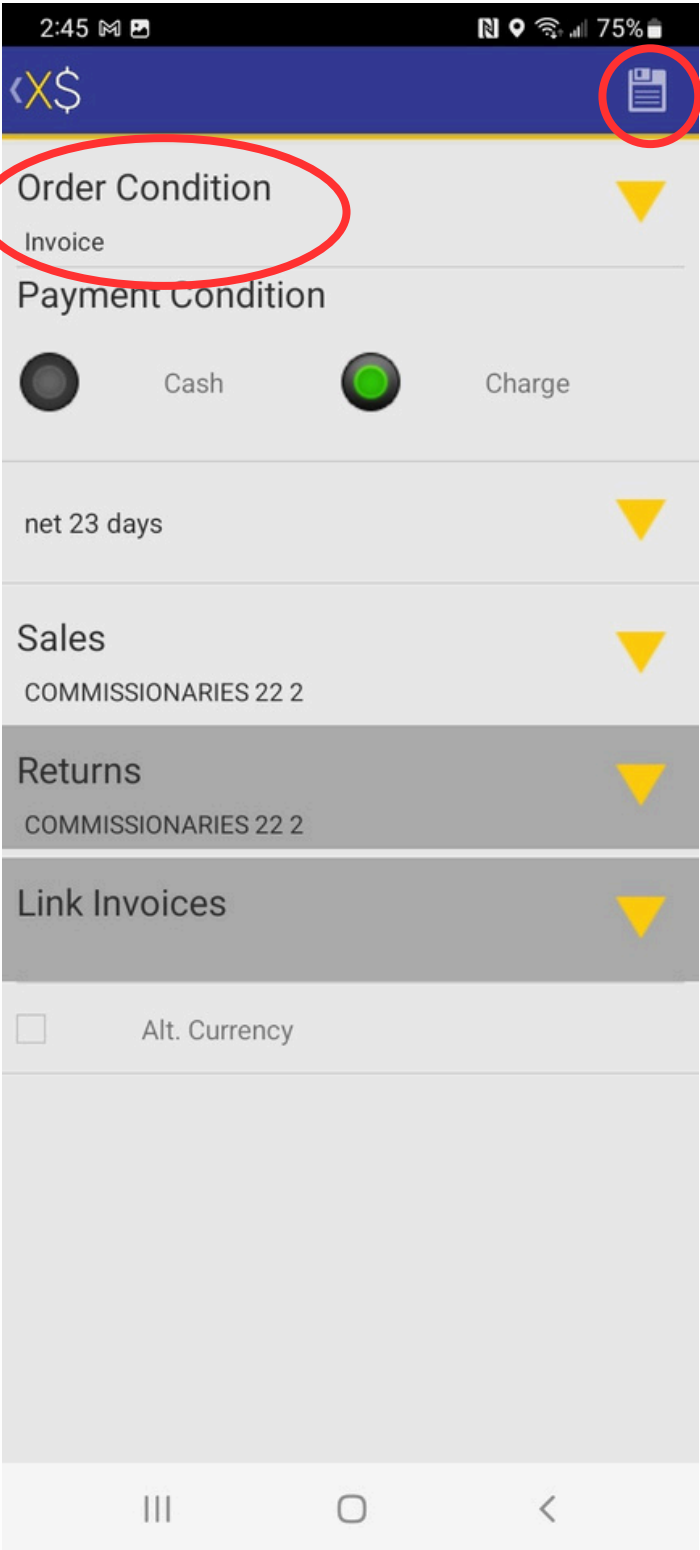
Tap "New/Edit"



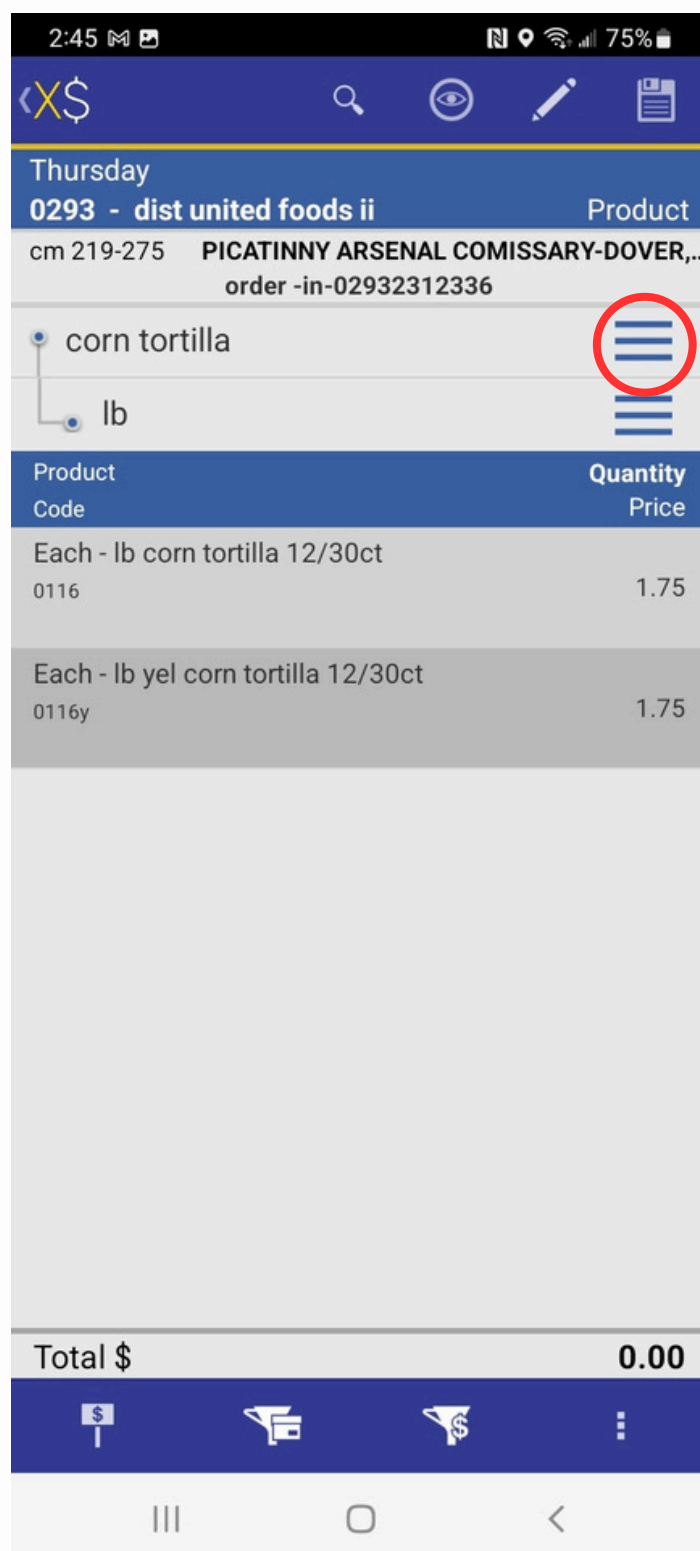
Tap the icon on the top right corner



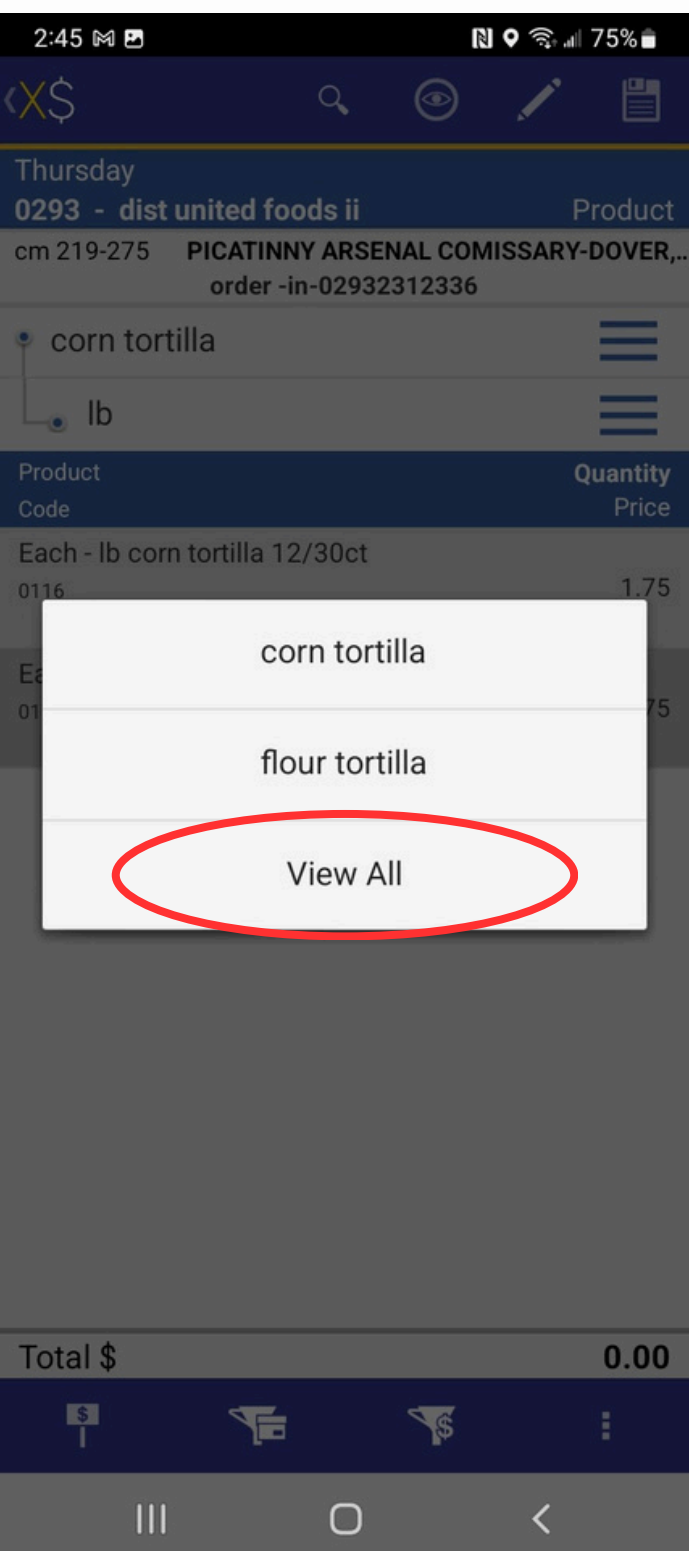
Make sure the order condition is invoice, then tap the icon on the top right corner



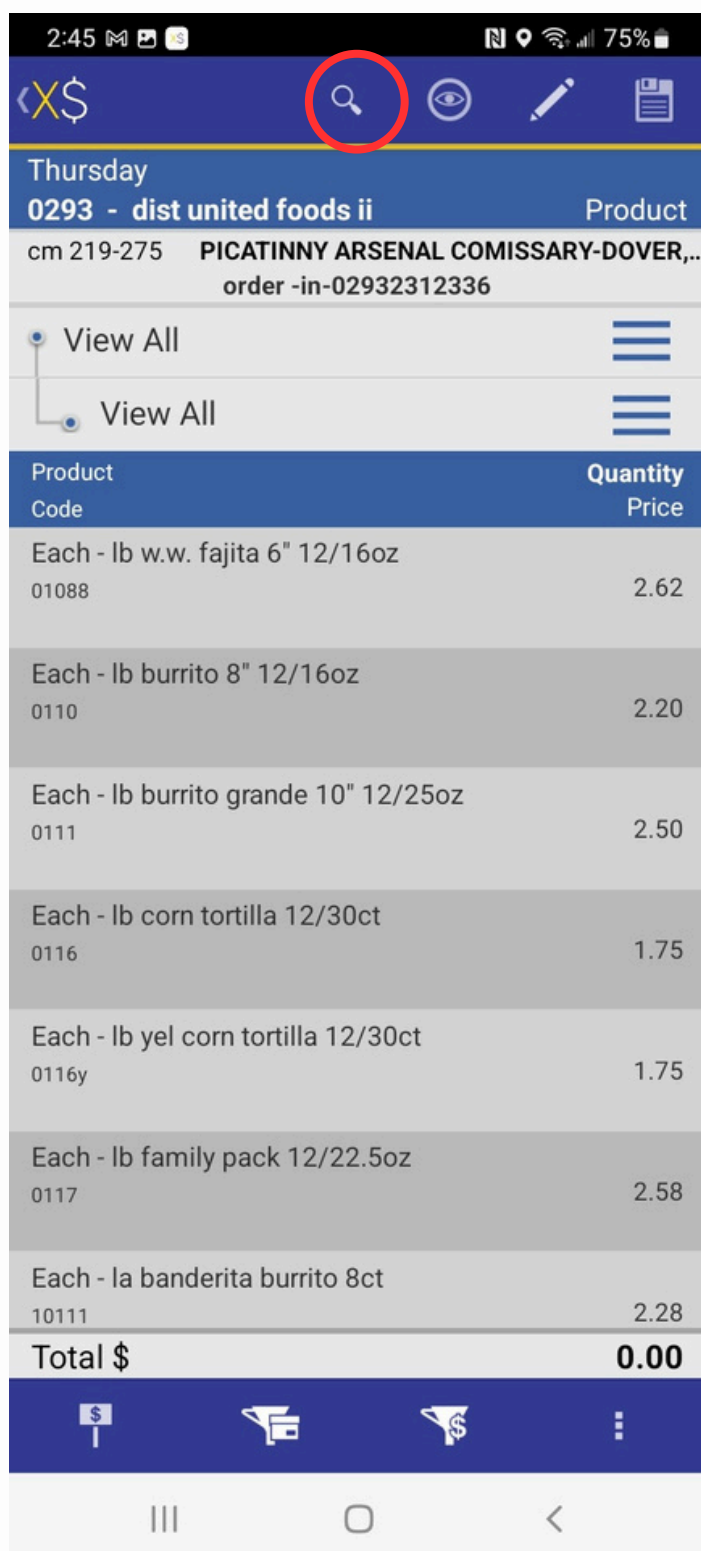
Tap on the 3 horizontal lines



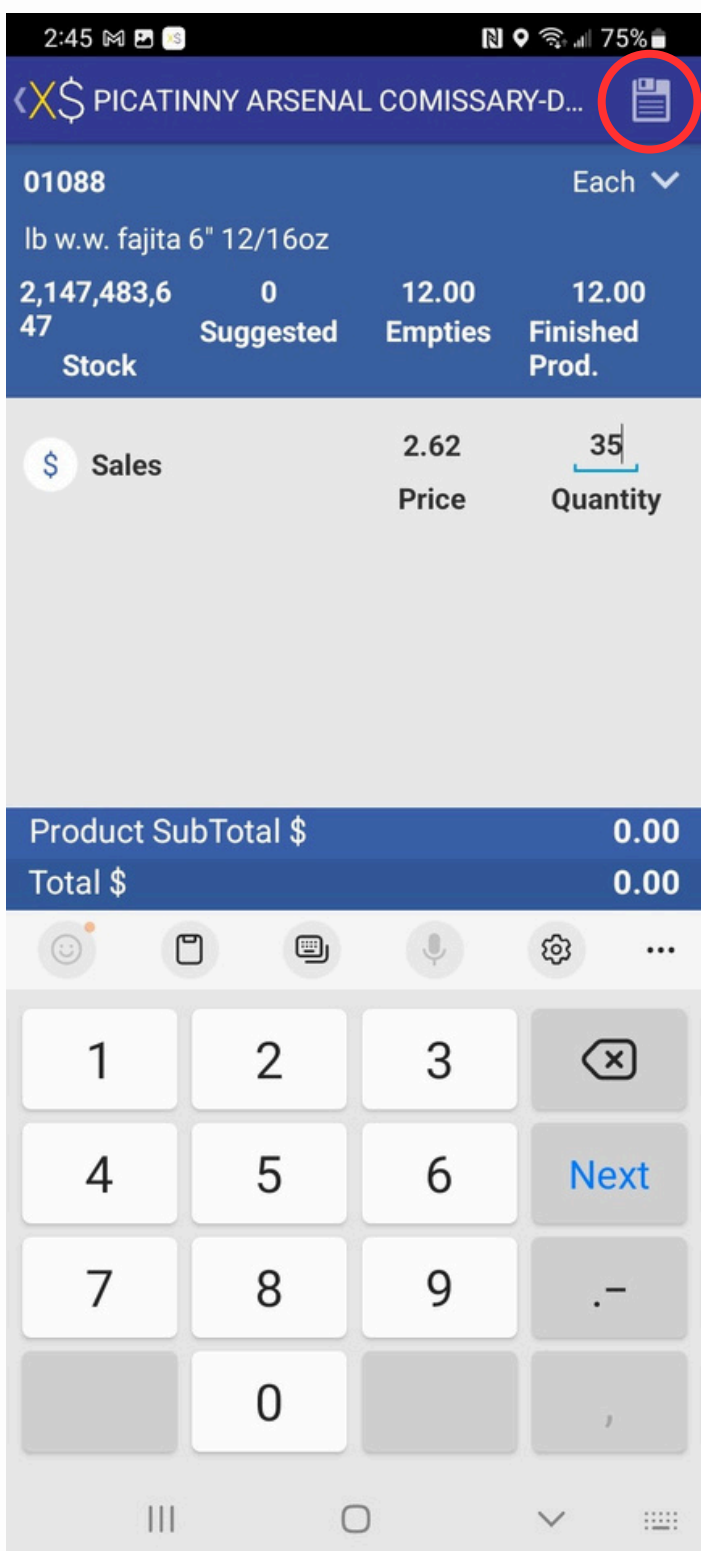
Choose view all to display all products



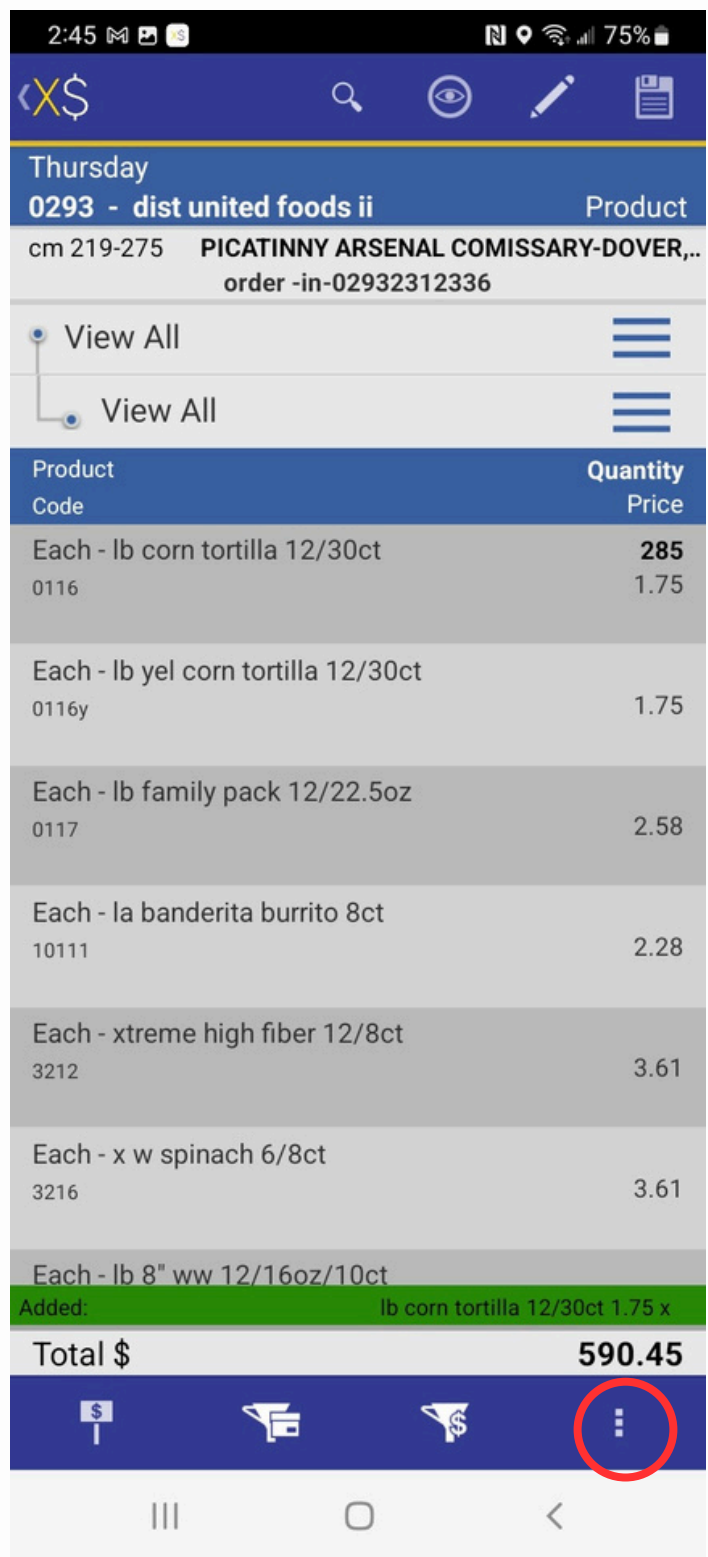
Choose or search the product you want to add



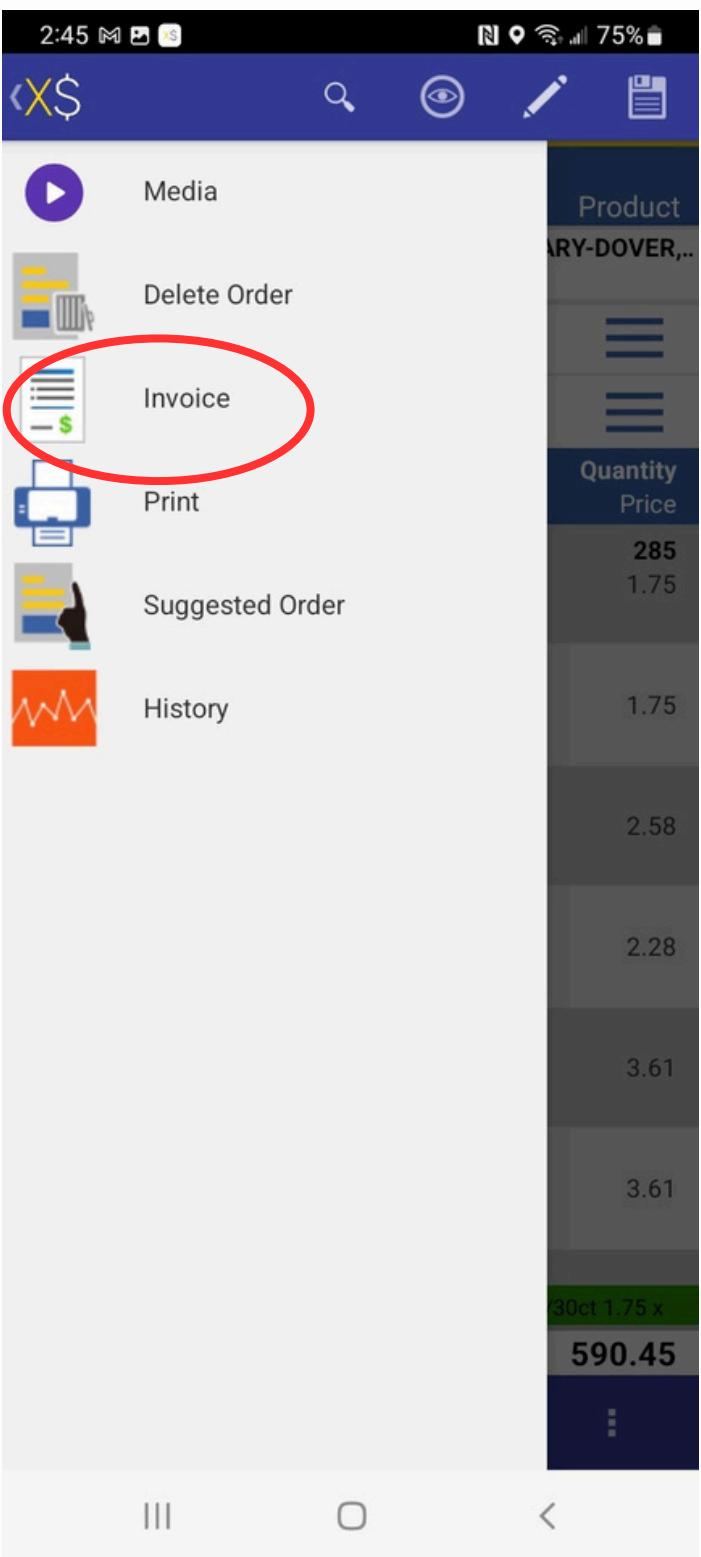
Input the quantity then tap the icon in the top right corner



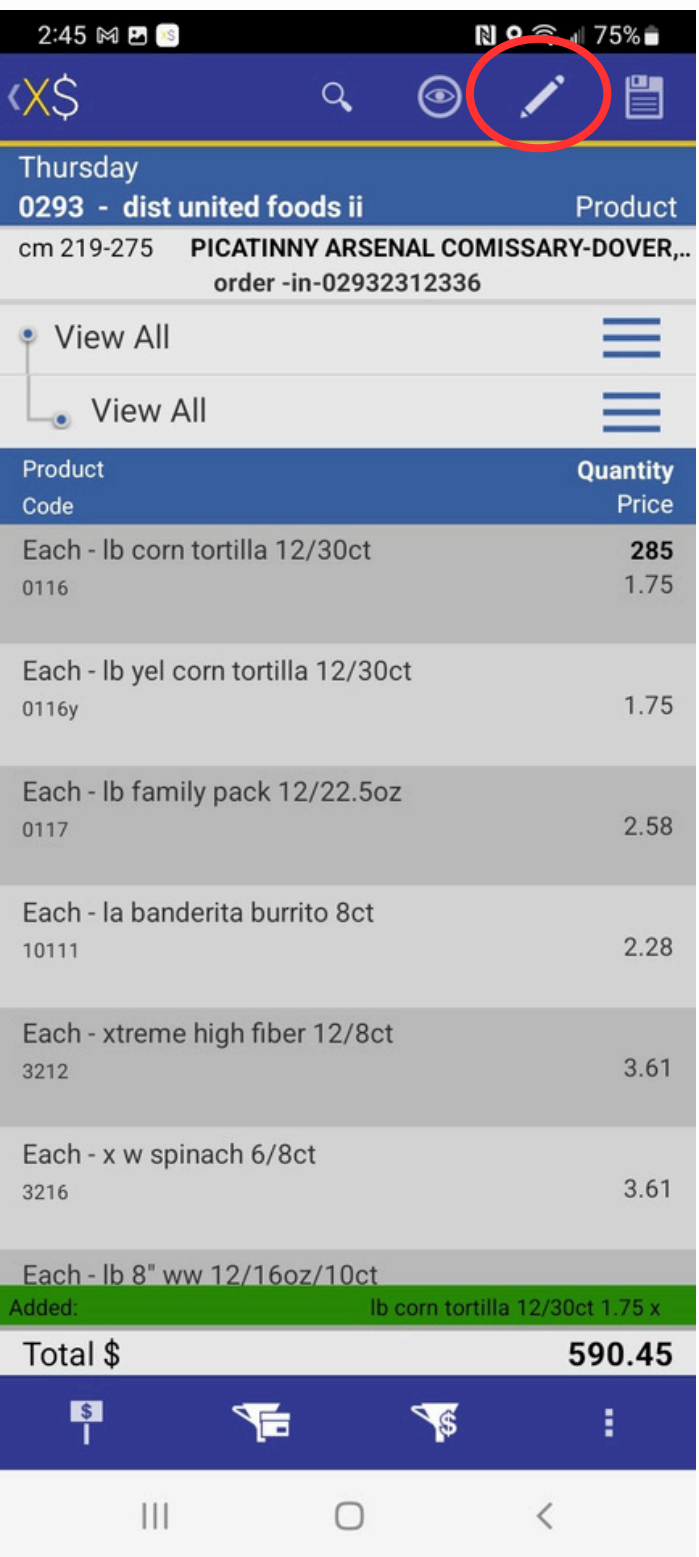
Once you've added all the products, tap the three dots in the bottom right corner



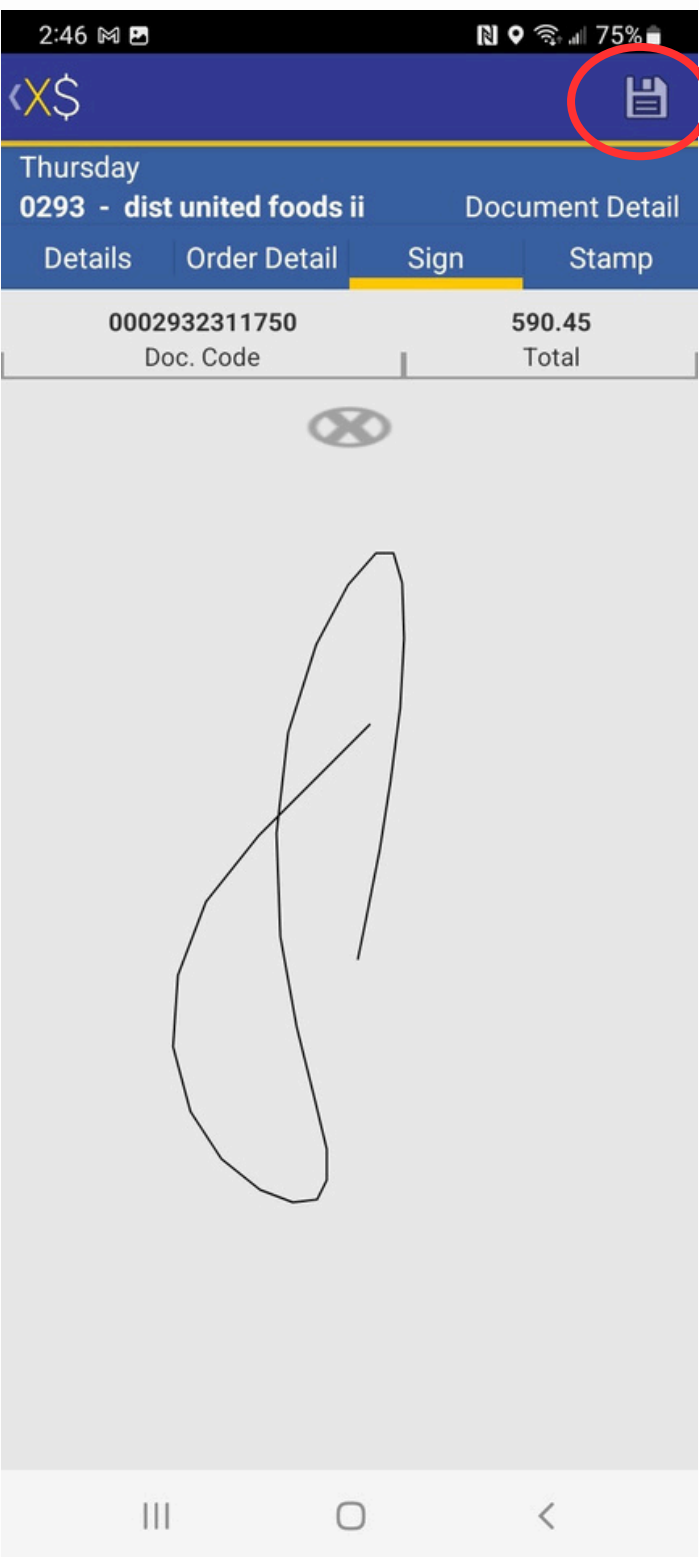
Tap "Invoice"



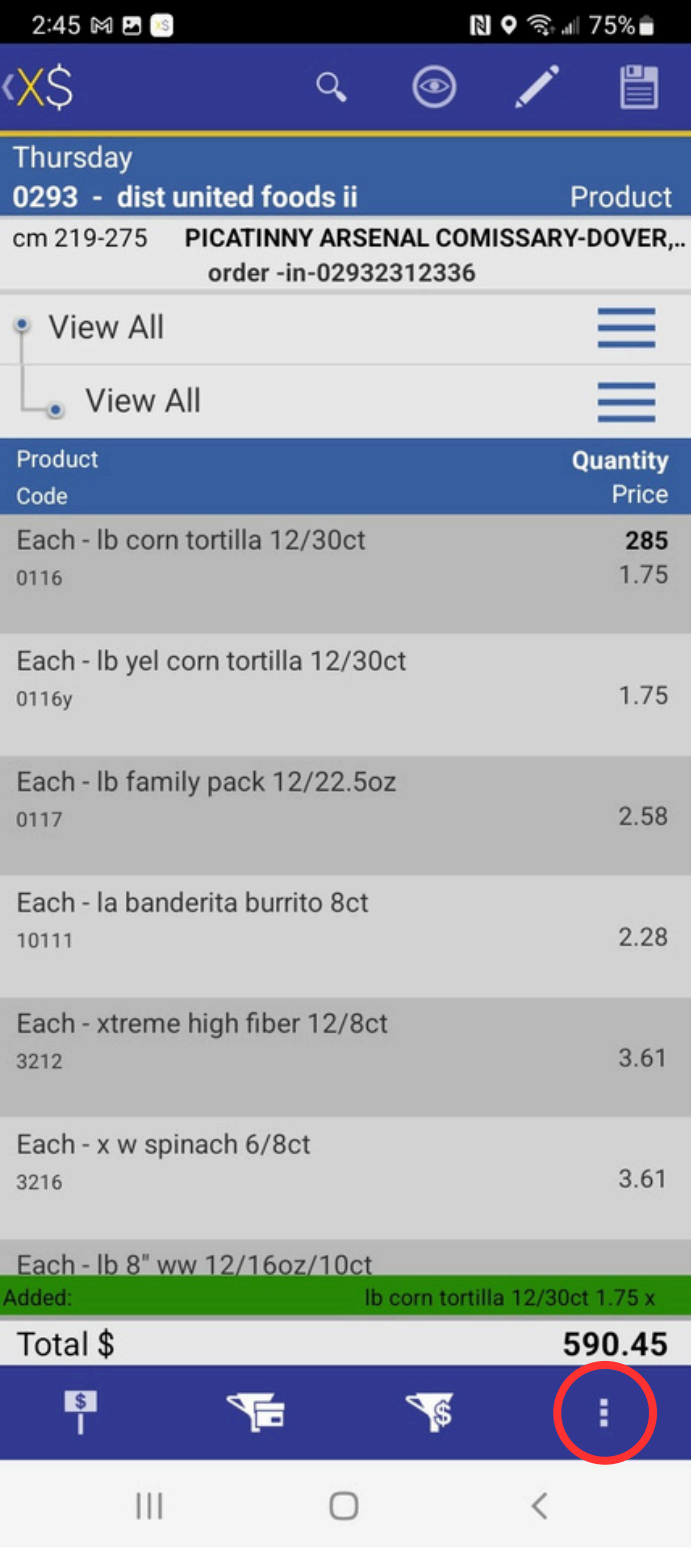
Tap the pencil icon



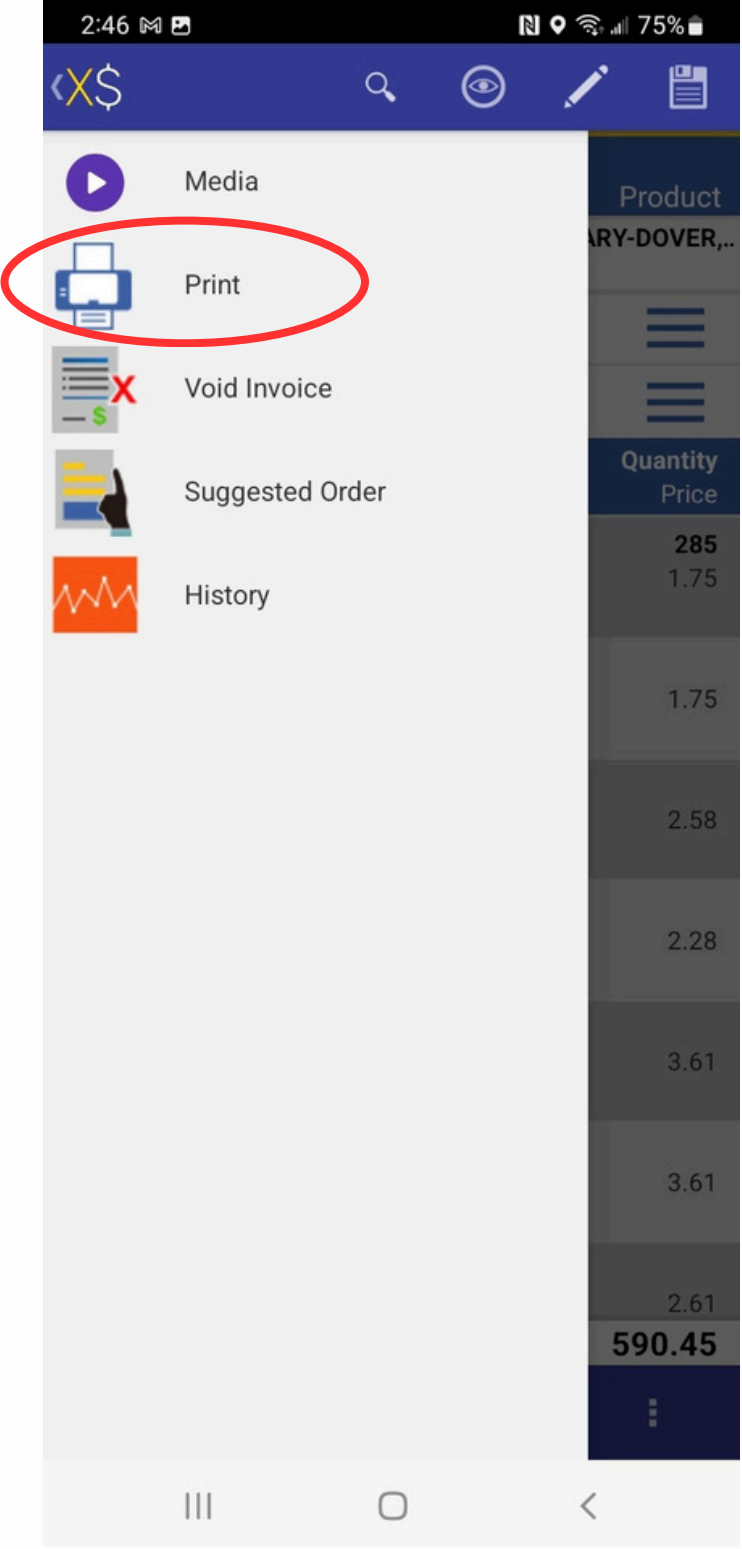
Tap the "Sign" tab and sign on the bottom part. Then tap the upper right corner



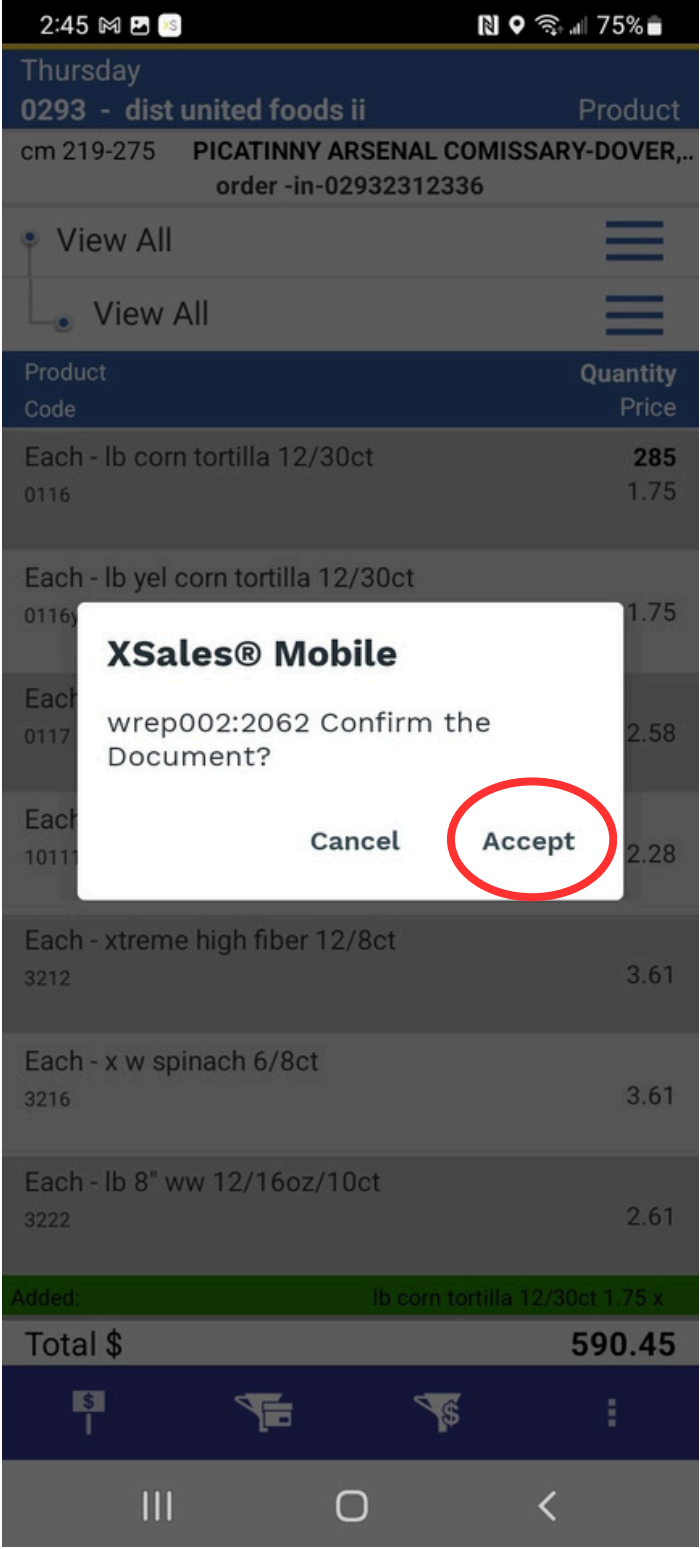
Tap the three dots in the bottom right corner



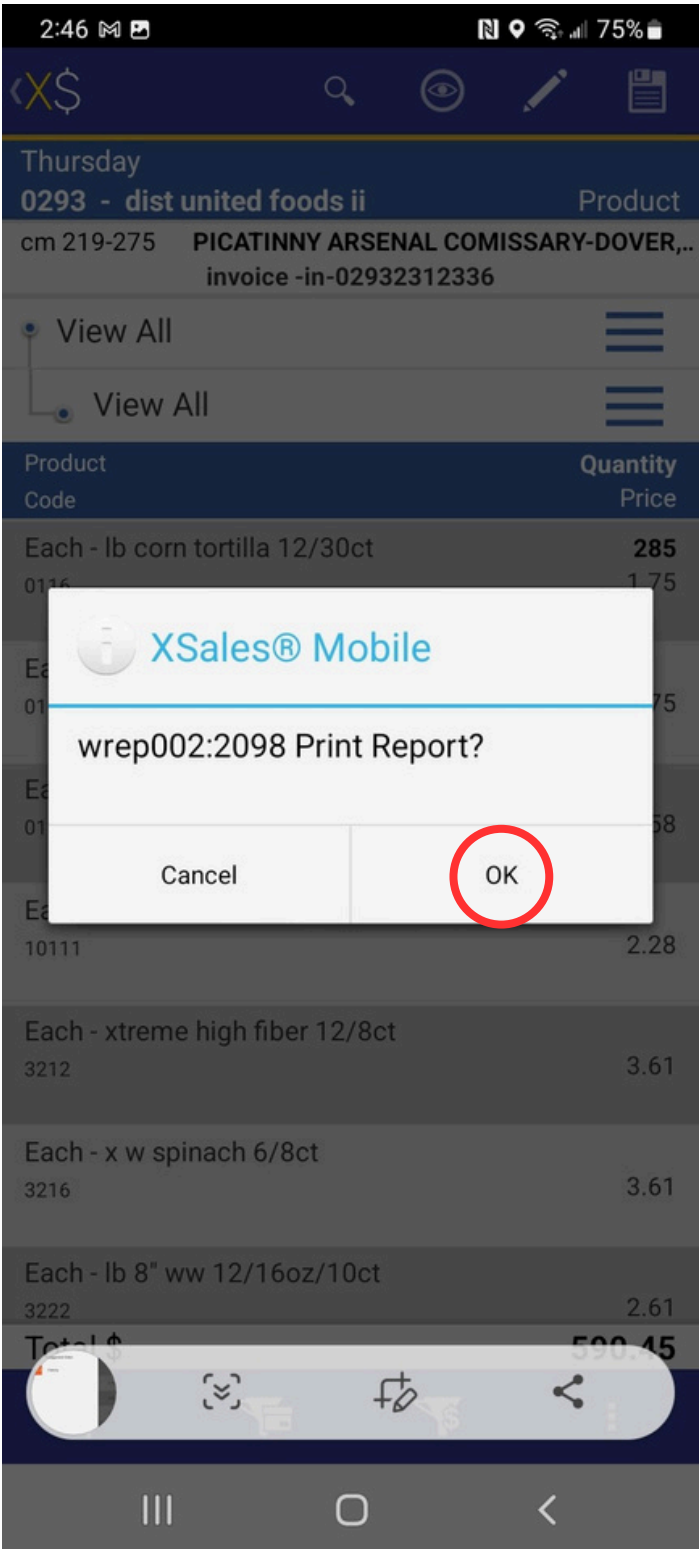
Tap "Print"



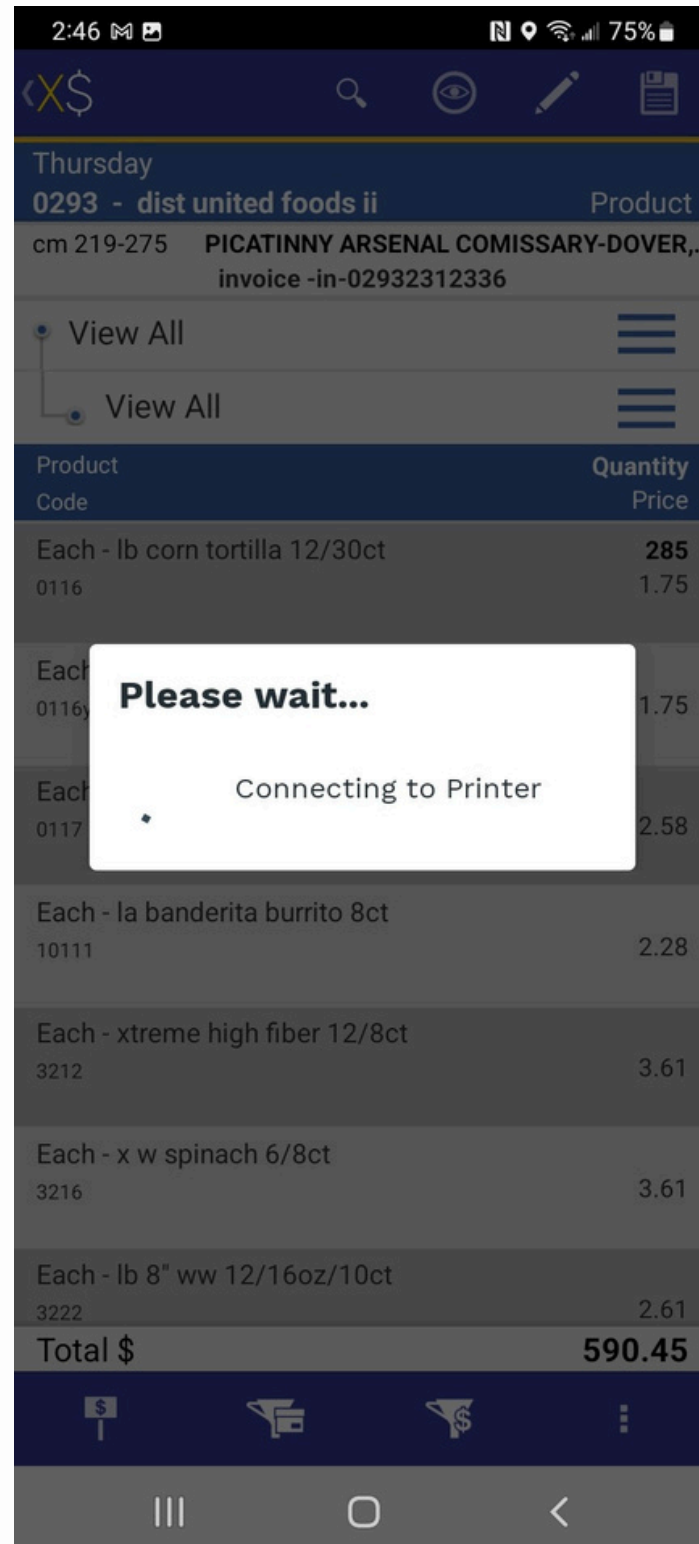
Tap "Accept"



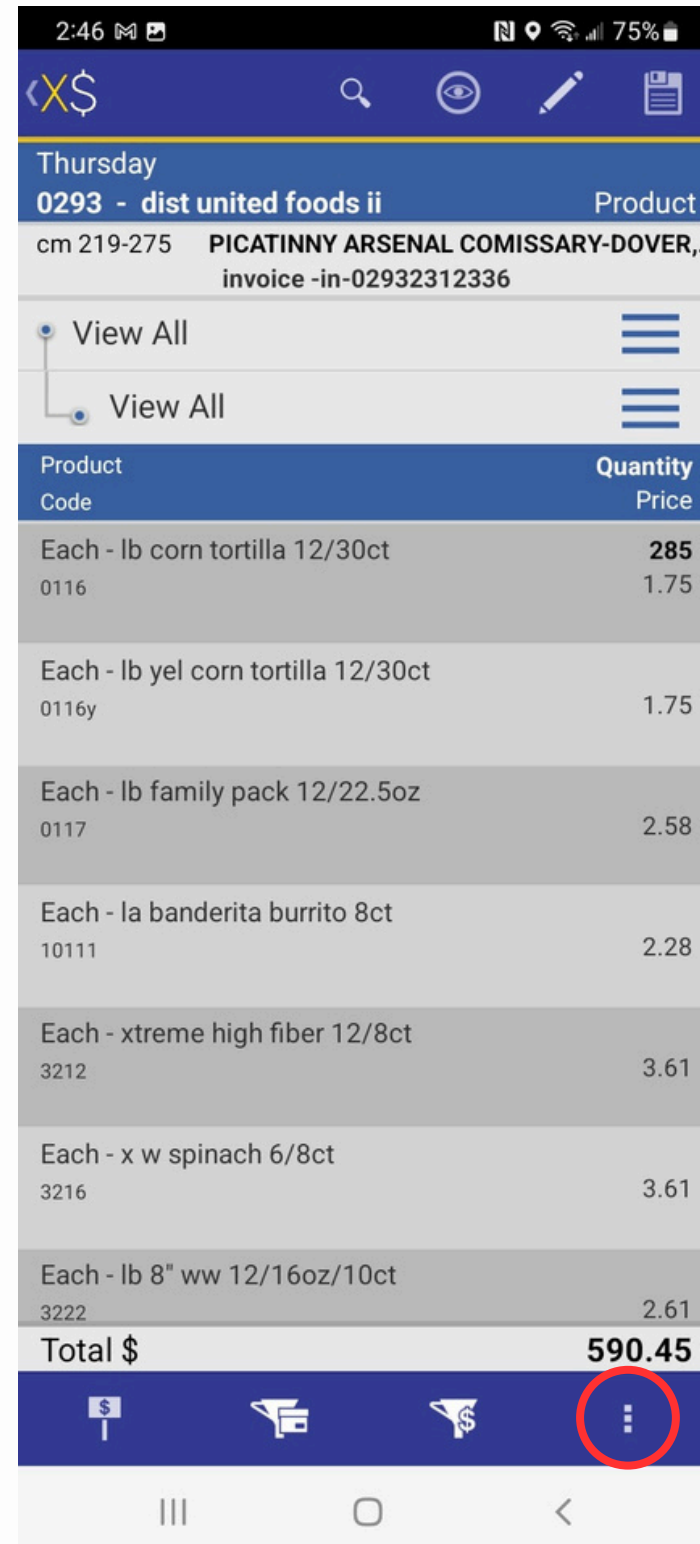
Tap "OK"



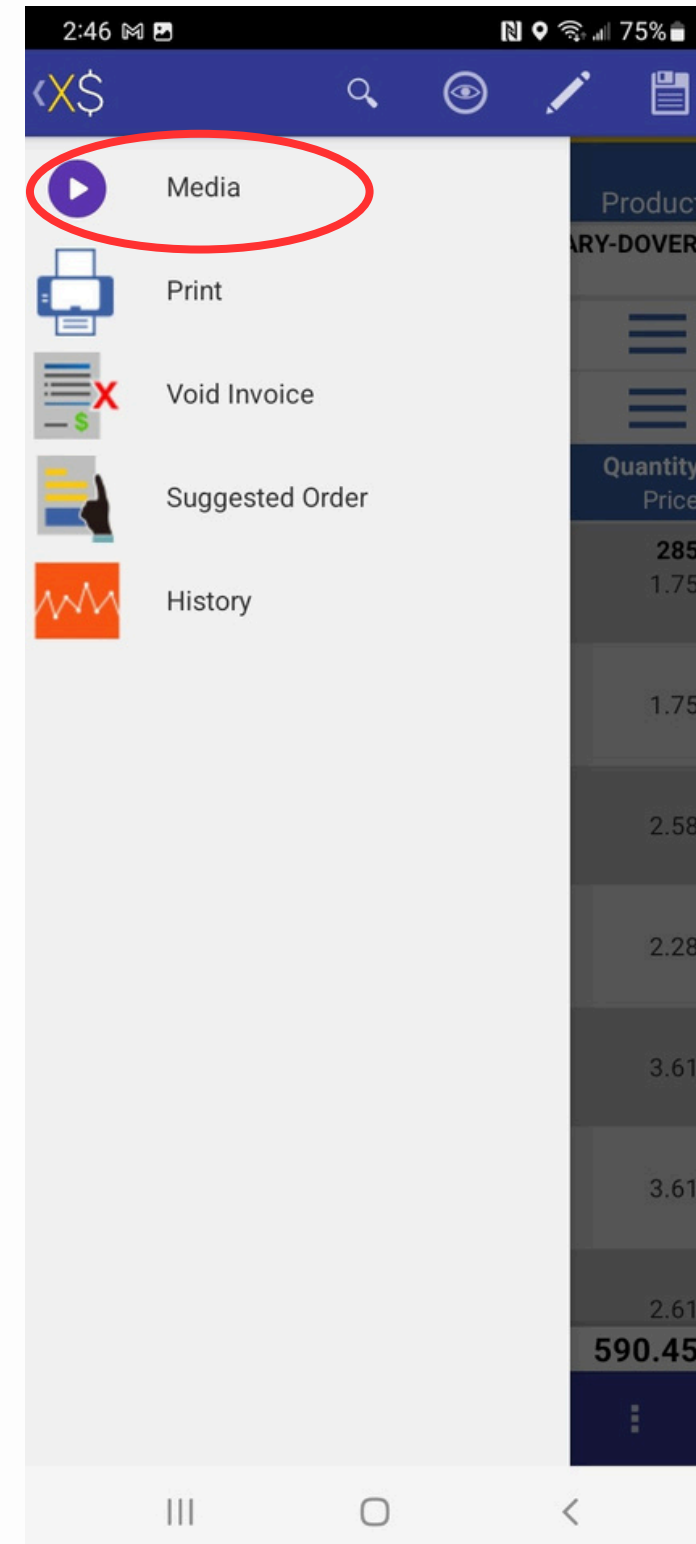
Connecting to the printer and
printing the receipt



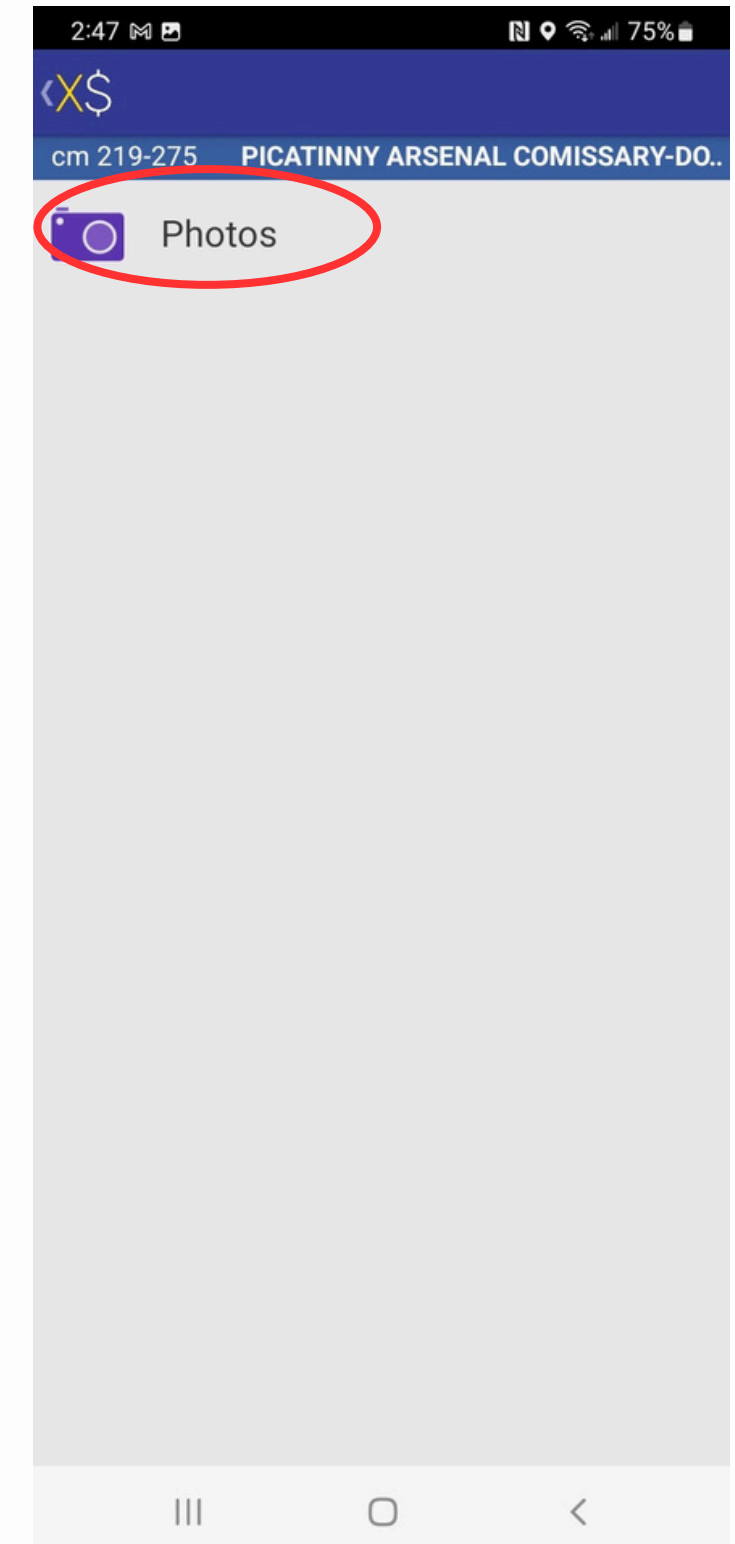
Tap the three dots in the
bottom right corner



Tap "Media"



Tap "Photos"

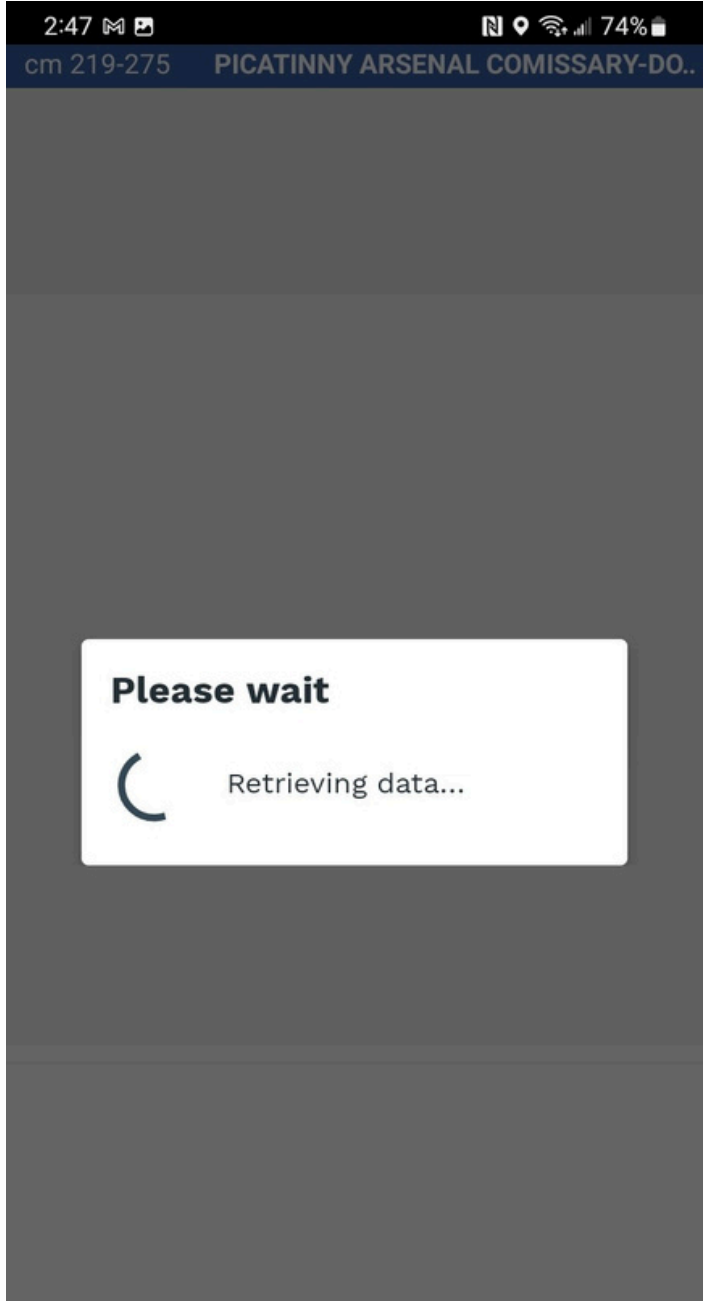
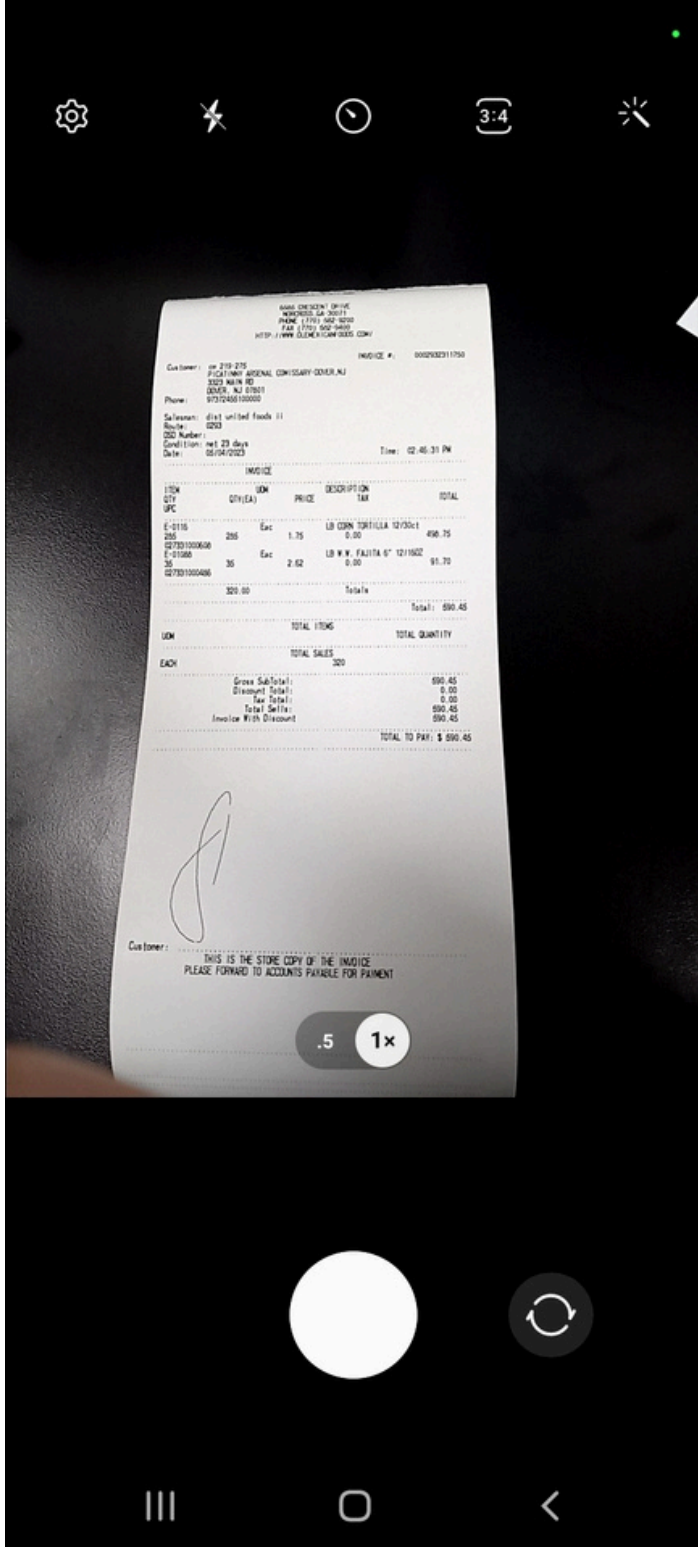
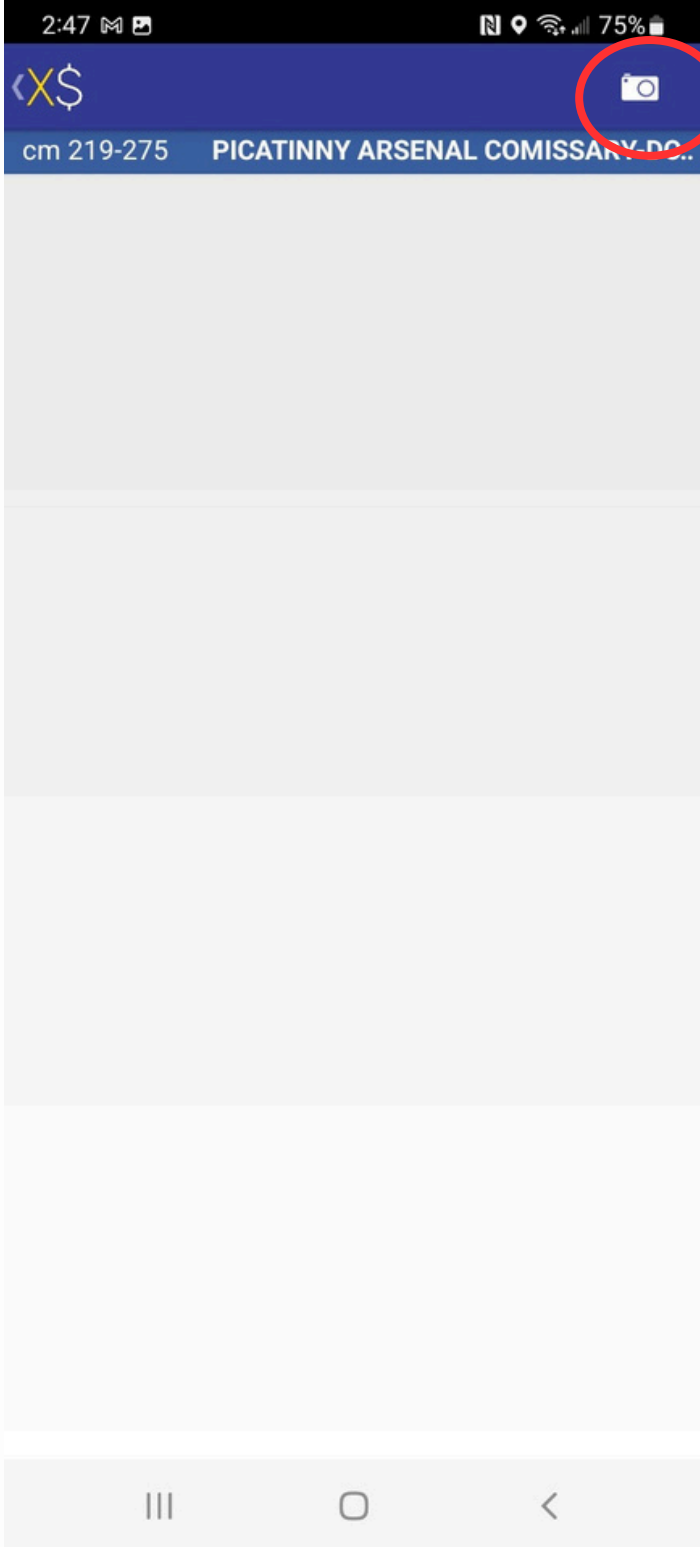


Tap the camera icon in the top right corner

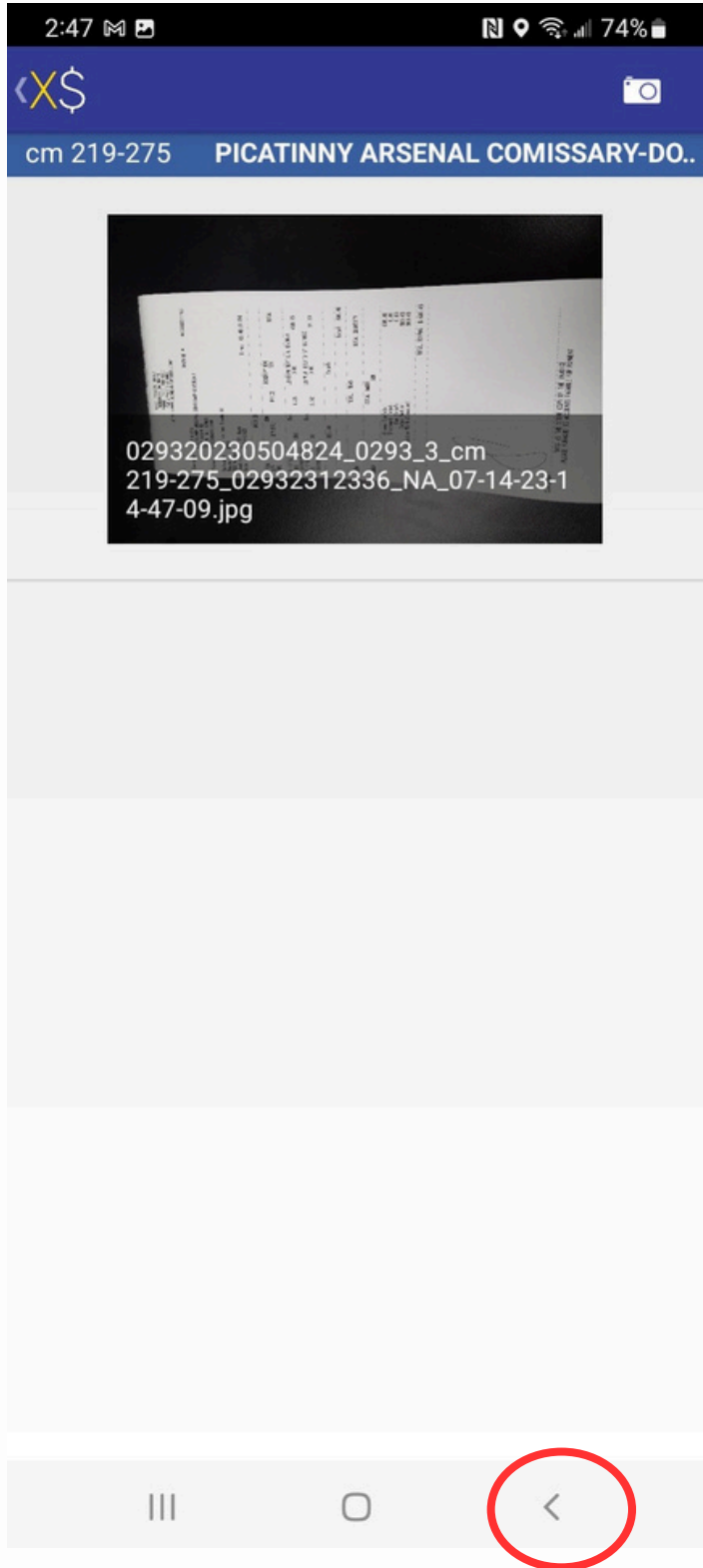
Take a picture of the receipt

Tap "OK"

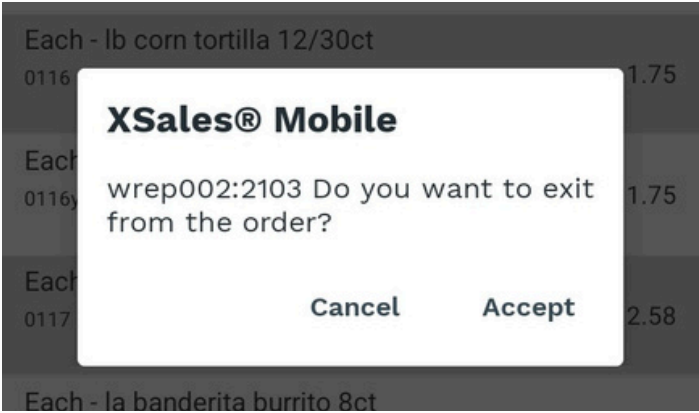
Loading the picture



It will show you the picture.
Press the back button until
you get to the products



Tap "Accept"



The invoice is created

