

x\$ales®

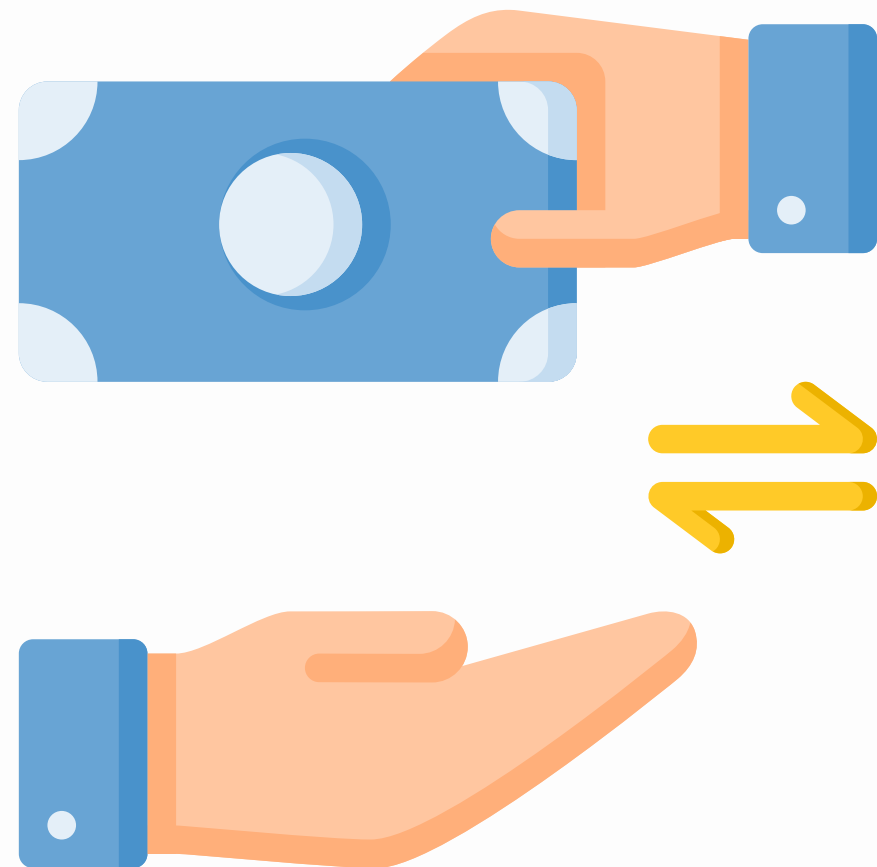
XSALES

MAY 2024

MOBILE COMMUNICATIONS DEPT



TRANSACTIONS



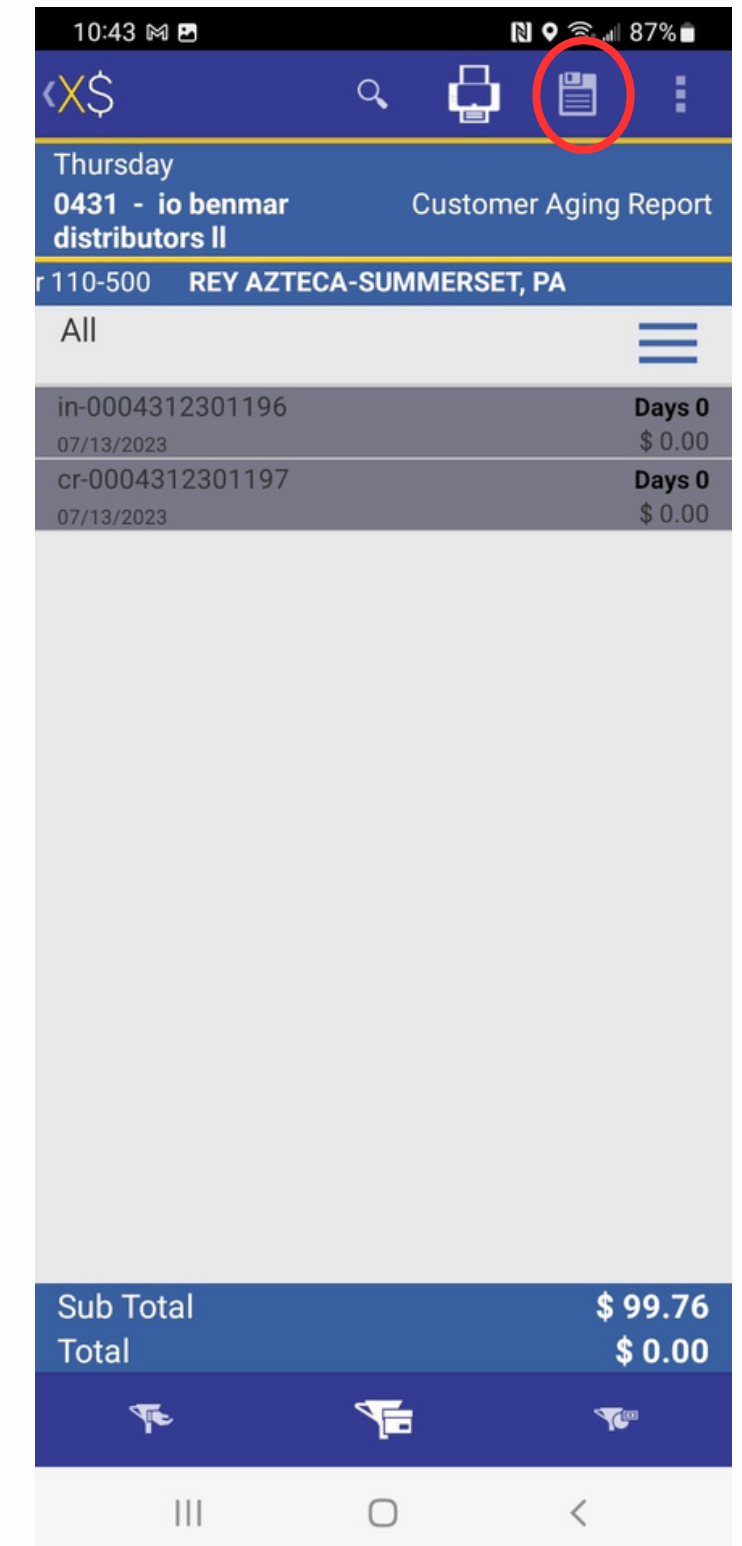
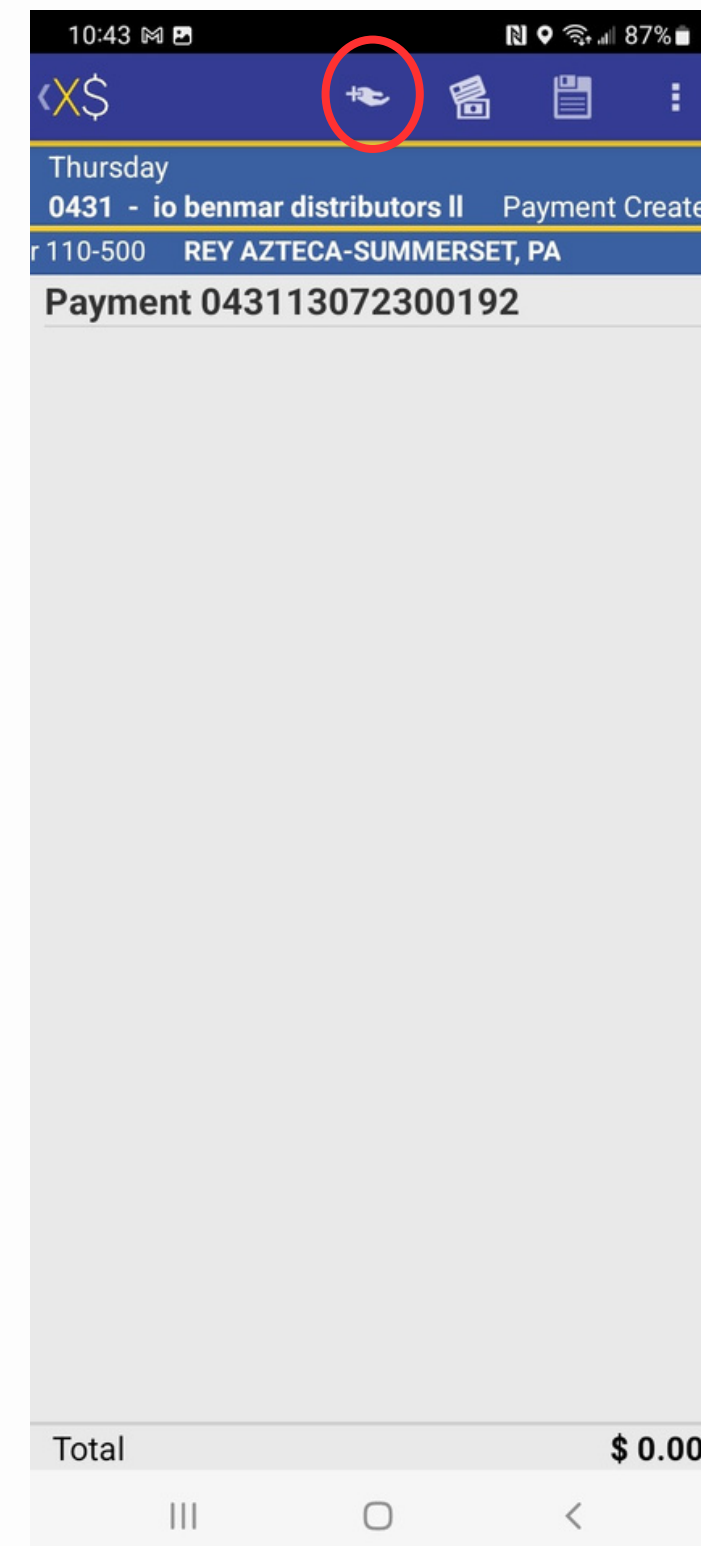
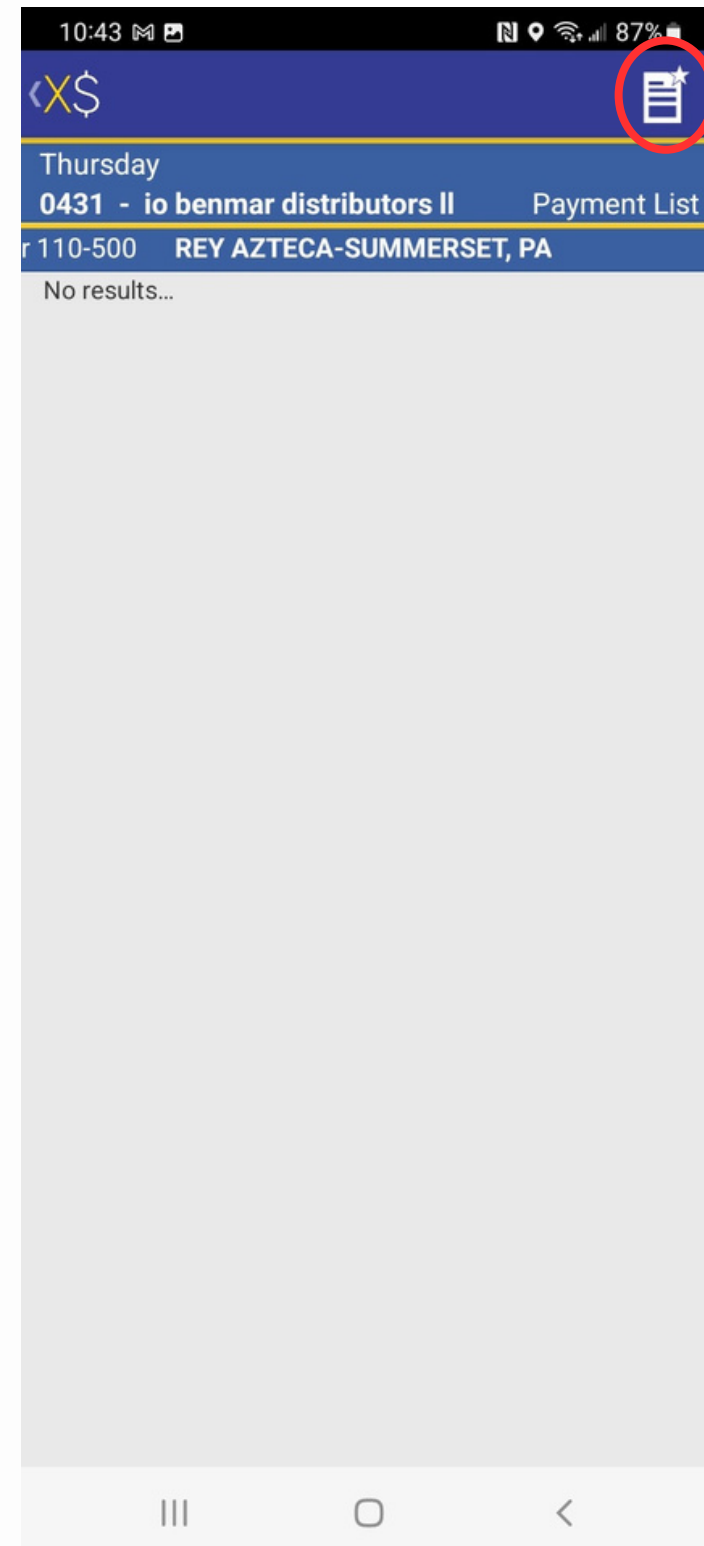
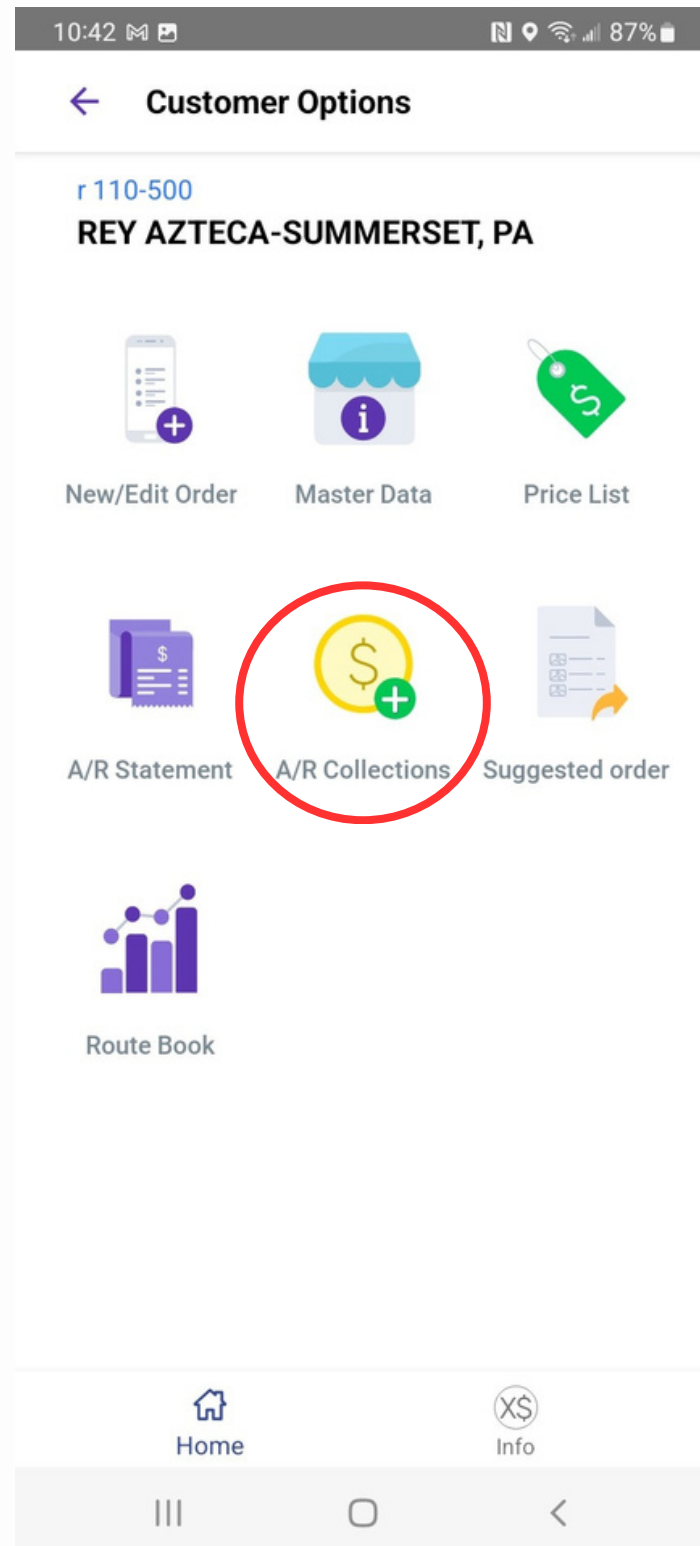
COLLECTING
PAYMENT / AR
COLLECTION

In the customer options, tap
"A/R Collections"

Tap the icon in the top right
corner

Tap on the hand icon

Tap on the invoices you want to
apply payment, it'll show you the
subtotal on the bottom. Then tap
on the save icon

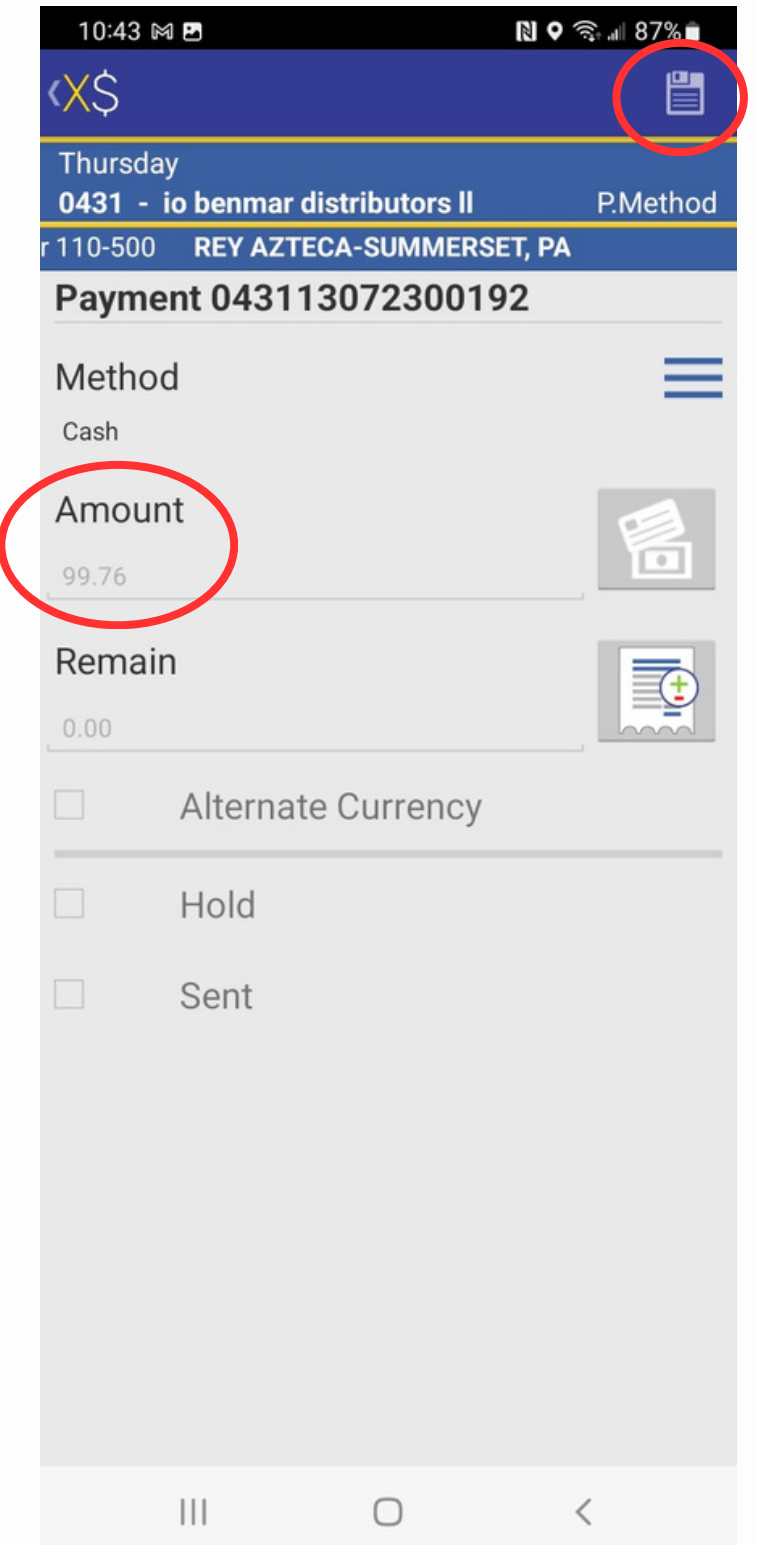
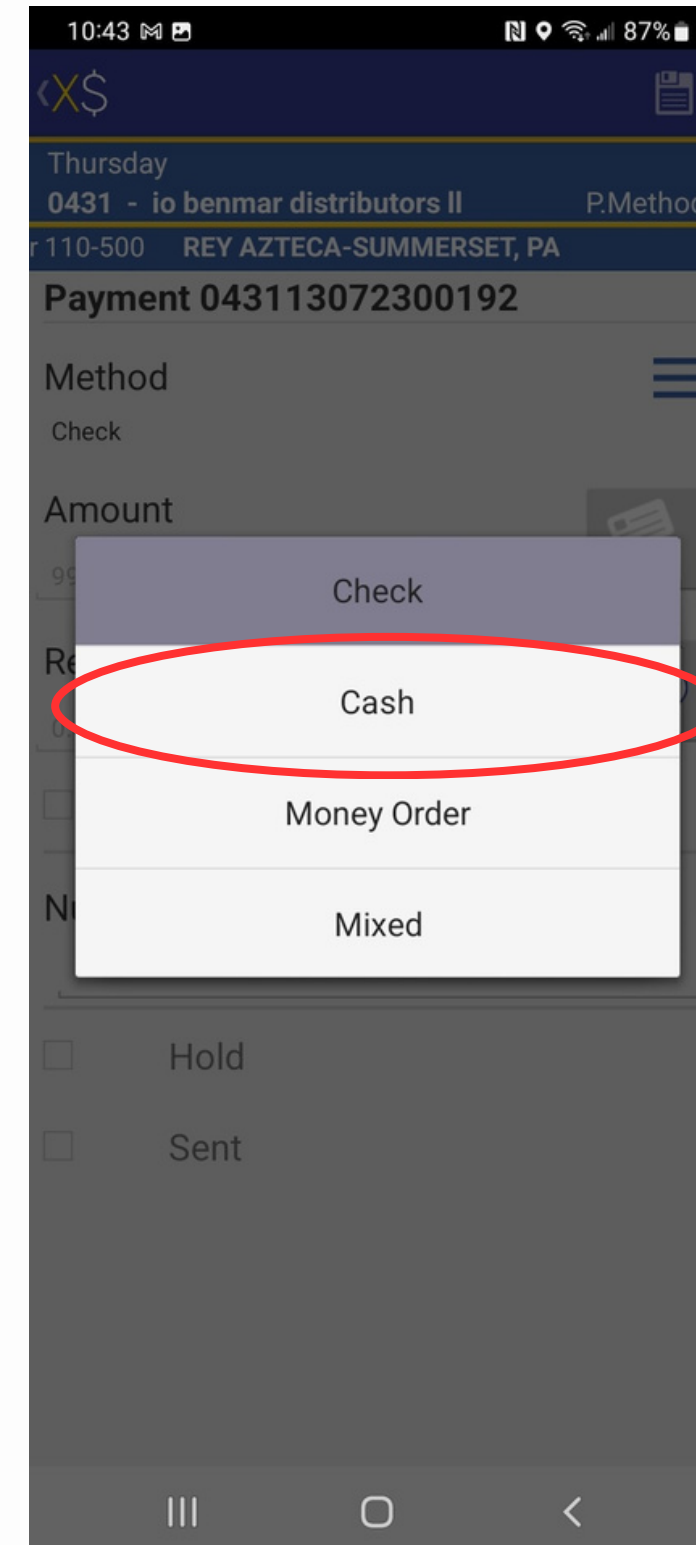
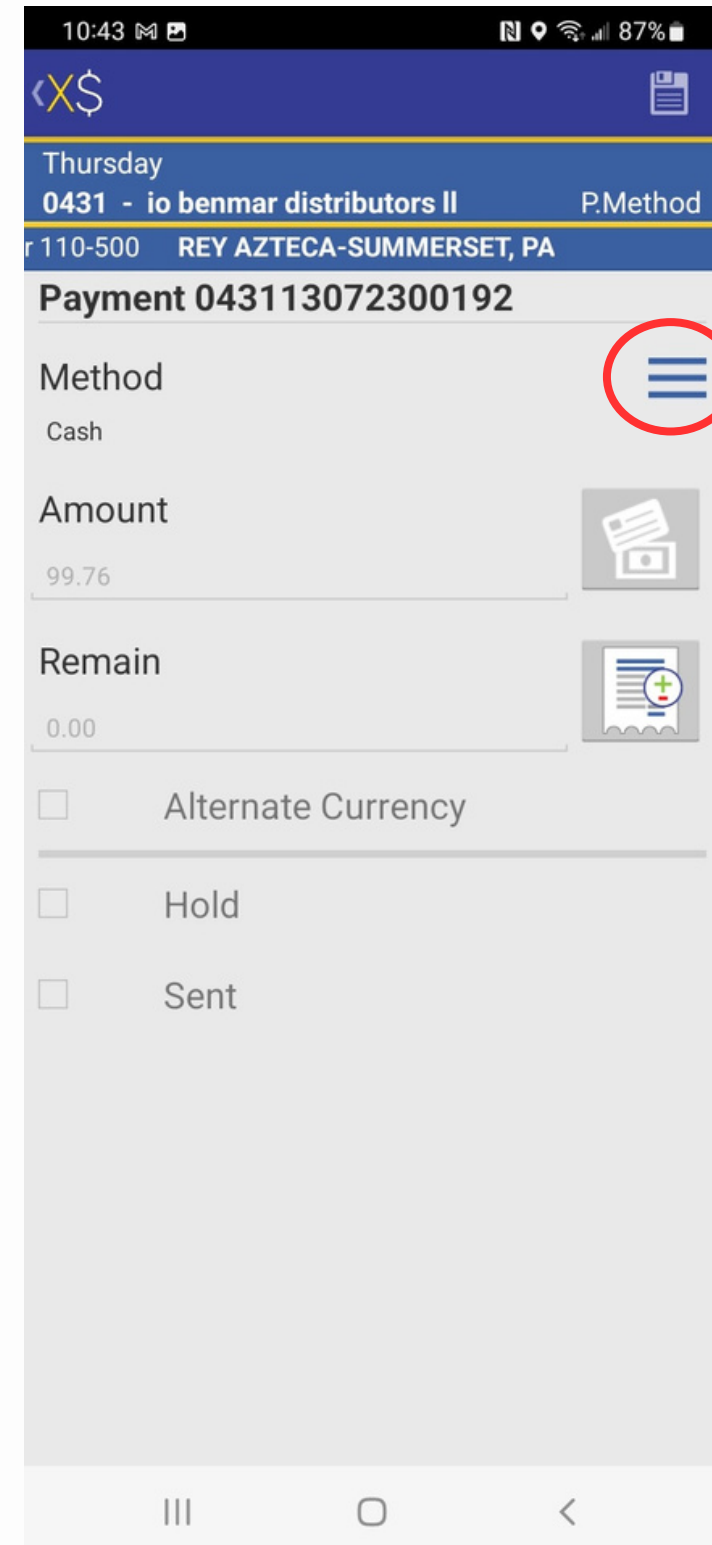
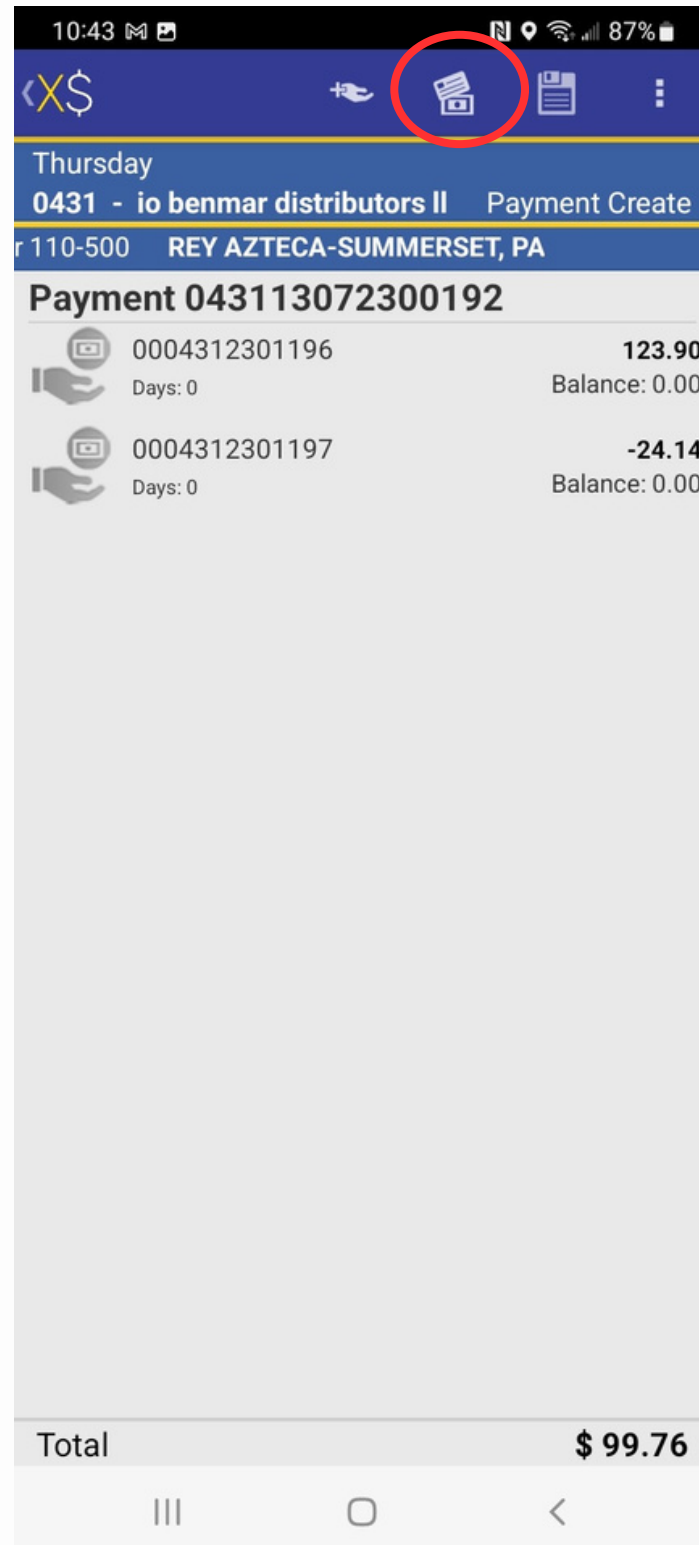


Tap on the bills icon

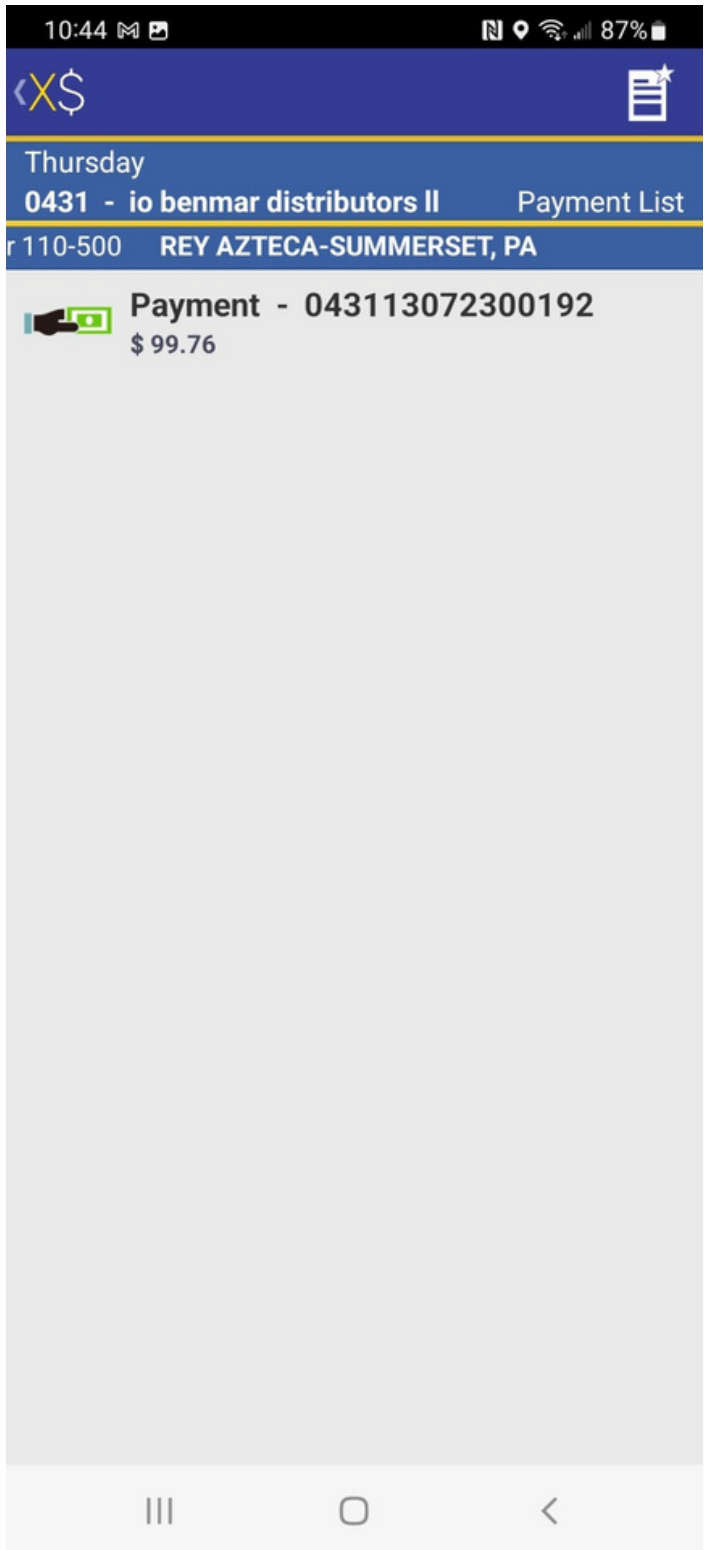
On the method, choose the one you prefer

You have 4 options. In this case we chose cash

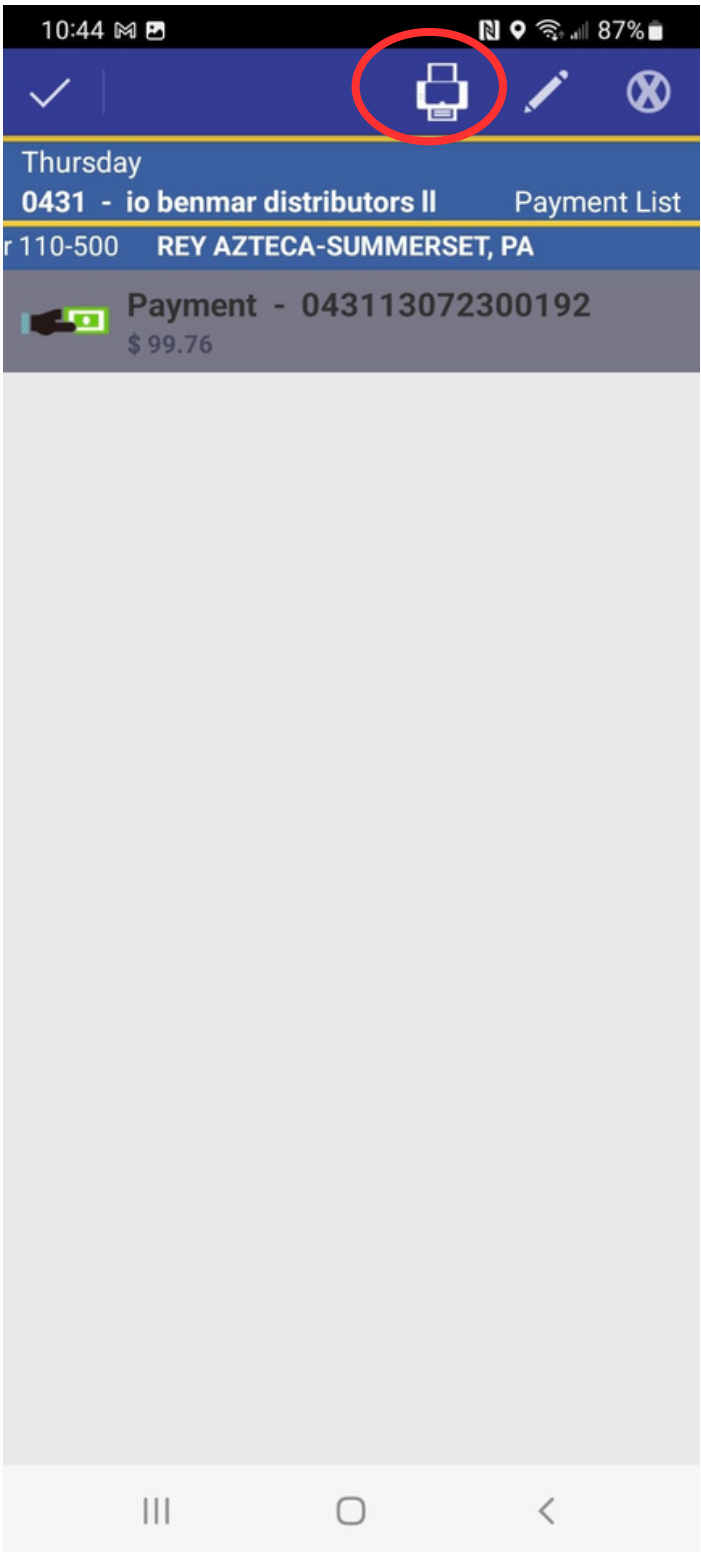
It'll show you the amount that needs to be paid. Then tap on the icon in the top right corner



The payment has been applied.



Tap and hold the payment and hit the printer icon



Tap "OK" it'll start printing the receipt

